

VILLAGE FIRE DEPARTMENT
REGULAR BOARD OF COMMISSIONERS MEETING
WEDNESDAY, February 23, 2022
MINUTES

Minutes
VILLAGE FIRE DEPARTMENT
REGULAR BOARD MEETING MINUTES
WEDNESDAY, February 23, 2022, 6:00 P.M.

Present and
Voting Were:

City of Hunters Creek Village
City of Hilshire Village
City of Piney Point Village
City of Spring Valley Village

Commissioner Jay Carlton, Chair
Commissioner Robert Byrne, Vice -Chair
Commissioner Zebulun Nash, Secretary
Commissioner Allen Carpenter, Member

Others
Present Were:

City of Hunters Creek Village
City of Hilshire Village
City of Piney Point Village
City of Hedwig Village
Village Fire Department
Village Fire Department
Village Fire Department
Attorney
Joiner
Public/Resident

Alternate Rob Adams
Alternate, Ron Presswood
Alternate, Henry Kollenberg
Alternate, Doug Bergen
David Foster, Fire Chief
Marlo Longoria, Administrator
Katherine Stuart, Administrator
Brandon Morris, Randle Law Firm
Robert Kohutek
Brian Muecke

Not present:

City of Spring Valley Village
City of Hedwig Village

Alternate Bo Bothe
Commissioner Harry Folloder, Treasurer

2. COMMENTS FROM THE PUBLIC:

Former Hedwig Village Mayor, Brian Muecke stated that Commissioner Harry Folloder was out sick with a high fever. Mr. Muecke wanted to publicly thank Mr. Folloder for his tireless efforts to make the facility happen and for serving on the steering committee to oversee that everything got done. He also thanked everyone in the room for their efforts on the facility. He again wanted to extend his gratitude for Mr. Folloder's countless hours and efforts into making the new station what it is today. Commissioner Jay Carlton agreed and stated that Mr. Folloder stepped up in a big way to help lead the construction efforts. Mr. Muecke then introduced Doug Bergen as the new alternate for Hedwig Village. Commissioner Carlton thanked Mr. Muecke for helping with all of the decisions and going through the budget in the initial phases of the facility.

CONSENT AGENDA - All Consent Agenda items listed are considered to be routine by the Board of Commissioners and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

3A. Approval of Minutes

Approval of Minutes – January 2022

3B. Approval of Bills Paid

Approval of Bills Paid –January GF & FF

Commissioner Carlton asked for a motion to approve consent agenda as presented. Commissioner Byrne moved to approve consent agenda; Commissioner Carpenter seconded.

Commissioner Nash voted “Aye,” “Noes” none. Hedwig was not present to vote.

MOTION CARRIED UNANIMOUSLY

4. Reports

4A. Steering committee report and possible action

1. Renovation updates- Architect

Commissioner Byrne stated that substantial completion hasn't happened due to a problem with the speed of the overhead doors. The speed doesn't meet spec., therefore substantial completion will be delayed until that is resolved. He stated that training for the doors was held with B shift, punch list items are being finished and the commission is looking at reviewing Pay App 18

Robert K. from Joiner reported that the project is on budget and schedule is far behind. The project is billed out at 96.7%. Milestones:

- Doors installed (motors and sensors)
- Ballistic glass in front vestibule area was replaced

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- Patching of stucco is being completed
- Owner training is ongoing
- Air balancing is ongoing
- \$83,000 in Owner's contingency

4B. Treasurer's Financial Reports – January 2022

Marlo Longoria stated that January was looking good and that the audit for 2021 would begin on Monday, March 14, 2022. She stated that the 457 contribution was put in as 1/ 12 in 2022 personnel expenditures. Salaries and overtime were already at 53,000 of the \$110,000 budgeted and overbudget on insurance and casualty.

4C. Fire Chief's Report -Events of 2022; Monthly Performance; Record of Calls; EMS Collections, Operational issues, Response times and staffing.

- Introduced Doug Bergen as Hedwig alternate, replacing Bill Johnson.
- Introduced Katherine Stuart , new administrative specialist.
- Vehicles-Rescue 1 had some pitting on doors and was quoted at \$14,000 to repair. Called in and got the manufacturer to cover the repair. Ladder 1-bolts sheered from ladder and it is now in Dallas area being repaired by the company and they are also going to test the bolts to see what caused the issue.
- Dash Cams were installed and have 32 hours of record time.
- Response times have been in typical range.
- Hired a new Firemedic, Robert Forrest, starting March 8.
- Looking ahead, the fire marshal is probably looking at retiring in the next year and a half. Need to start looking and training replacement.
- Rescue 2 staffing still ongoing since August 2021. Hospital hold times are still long, but covid calls have dramatically decreased. Chief Foster asked the commission if they wanted to continue to keep rescue 2 staffed. The commission agreed to continue rescue 2 staffing.

5. CONSIDERATION OF CONTRACTS/AGREEMENTS – The Board will discuss and consider possible action on the following:

None

6. CONSIDERATION OF RESOLUTIONS- The Board will discuss and consider possible action on the following:

None

7. DISCUSSION ITEMS/PRESENTATION OF SPECIAL REPORTS – The Board will discuss and consider possible action on the following:

7A. None

8. **CONSIDERATION OF AND POSSIBLE ACTION ON THE FOLLOWING** - The Board will discuss and consider possible action on the following:

- Budget process-Mr. Kollenberg stated that the 2022 budget added pay increase of .07 and he thinks that the budget will be increasing about 10%. Budget workshop luncheon will be scheduled soon.
- Flashing signal and sign quote-Chief Foster stated that it would be \$2,500 plus 2.5% to install (approx. \$7,000.00 total). Commissioner Robert Byrne stated that he observed people using the driveway area to turn around and a discussion on how to prevent needed to happen soon.
- Long-term vehicle maintenance schedule
- Dash camera for truck-already covered in Chief's report

9. **EXECUTIVE SESSION** - The Board of Commissioners will retire into Executive Session as authorized by Chapter 551; Texas Government Code, to discuss following matters:

- 9A. Final closeout compensation
- 9B. Liquidated damages

Commissioner Carlton asked for a motion to move into executive session. Commissioner Byrne moved to approve; Commissioner Nash seconded.

Commissioner Carpenter voted "Aye," "Noes" none. Hedwig was not present to vote.

Executive session started at 7:23 PM

10. **ACTION – CLOSED SESSION** – The Board of Directors will discuss and consider any actions necessary on items discussed in Executive Session

11. **FUTURE TOPICS**

- Budget workshop-Already discussed
- Open house-residents set for March 5, 2022

12. **NEXT MEETING DATE**

March 23, 2022

13. **ADJOURNMENT**

Commissioner Carlton moved to adjourn at 8:24 p.m. seconded by Commissioner Byrne

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Respectfully submitted.

Commissioner Jay Carlton, Chair

Attest:

Commissioner Zeb Nash, Secretary