

Village Fire Department
Special Board of Commissioners Meeting
Wednesday, May 11, 2022
Minutes

**VILLAGE FIRE DEPARTMENT
SPECIAL BOARD OF COMMISSIONERS MEETING
MINUTES
Wednesday, May 11, 2022, 5:00 P.M.**

Present & Voting Were:

City of Hilshire Village	Commissioner Robert Byrne, Chair
City of Hedwig Village	Commissioner Harry Folloder, Vice-Chair
City of Spring Valley Village	Commissioner Allen Carpenter, Treasurer
City of Piney Point Village	Commissioner Zebulun Nash, Secretary, (Arrived 5:11pm)
City of Bunker Hill Village	Commissioner Keith Brown, Member
City of Hunters Creek	Commissioner Rob Adams, Member (Arrived 5:03 p.m.)

Present Were:

City of Hilshire Village	Alternate Ron Presswood
City of Bunker Hill Village	Alternate Clara Towsley
City of Hunters Creek Village	Alternate Pat McClellan
Village Fire Department	David Foster, Fire Chief
Village Fire Department	Marlo Longoria, Administrator
Village Fire Department	Katherine Stuart, Administrator

Not Present:

City of Hedwig Village	Alternate Doug Bergen
City of Spring Valley Village	Alternate Bo Bothe
City of Piney Point Village	Alternate Aliza Dutt

2. Special Meeting

2A. 2023 Budget

Chief Foster reviewed the 2023 budget stating all items have been reviewed and presented to the Fire Commission through budget workshops. (*Article 1 PowerPoint*)

- Draft 4.3 2023 Budget
 - o Continue staffing a second ambulance with 3 full-time employees (FTEs)
 - o Staffing with Overtime R2 (24 hours a day)
 - o 7% cost of living increase

Commissioner Folloder made a motion to accept the 4.3 2023 Budget draft at **8,689,847.78**; seconded by Commissioner Adams

Roll call:

Hilshire: Aye

Piney Point: Aye

Bunker Hill: Aye

Hunters Creek: Aye

Hedwig: Aye

Spring Valley: Aye

MOTION CARRIED UNANIMOUSLY

The fire commission agreed if 3 qualifying applicants are found in the search for the 3 FTEs for 2022 budget amendments 3 more FTEs may be placed on the 2023 budget this would give the department a total of 6 new full-time employees.

2B. 2022 budget amendments

Following the direction of the Fire Commission, the Village Fire Department is requesting to amend the 2022 budget to staff the second ambulance 24/7 with 3 FTEs and overtime and add a mid-year 5% cost of living increase.

Chief Foster stated the call volume, hospital wait times and population growth has demonstrated the need for a second ambulance. Between August 2021 and July 2022, the fire commission provided monthly approval to staff the second ambulance for 12 hours a day using only overtime. The need for permanent staffing of the second ambulance has been demonstrated resulting in the 2022 amendment. The total 2022 amendment is **\$515,846**. The amendment would pay overtime to staff the second ambulance through June 2022, cost of living adjustment of 5% beginning July 1, 2022, hire 3 full-time employees to staff the second ambulance (July 2022), and continue paying overtime to fill the remaining second ambulance position.

2C. 2021 overage and inter-budgetary transfers

Chief Foster stated staffing the second ambulance 12 hours a day with overtime starting August 2021 and \$4000 a month for the Covid test this is the primary reason for the 2021 deficit of **\$120,822**.

Commissioner Nash asked how the deficit would be funded. In response, the Commission suggested the deficit should be presented to the cities and the payment would be determined. The village fire department did not have a source of funding for the deficit.

Commission Folloder stated the cities received federal funding for Covid relief and suggested the cities could potentially provide the village fire department with the covid relief funding received.

Per the request of Commissioner Byrne, the 2021 and 2022 amendments were combined.

Commissioner Byrne asked for a motion to accept the 2022 amendment for **\$515,846** and 2021 **\$120,822** deficit as presented. Commissioner Brown moved; seconded by Commissioner Nash.

Roll call:

Hilshire: Aye

Piney Point: Aye

Bunker Hill: Aye

Hunters Creek: Aye

Hedwig: (left @ 5:48 p.m.)

Spring Valley: Aye

MOTION CARRIED UNANIMOUSLY

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ADJOURNMENT

Commissioner Byrne moved to adjourn at 5:53 p.m. seconded by Commissioner Carpenter

MOTION CARRIED UNANIMOUSLY

Respectfully submitted.

Commissioner Robert Byrne, Chair

Attest:

Commissioner Zeb Nash, Secretary