

AGENDA

VILLAGE FIRE DEPARTMENT

REGULAR MONTHLY BOARD MEETING

Wednesday, February 22, 2023, 6:00 P.M

Notice is hereby given of a regular monthly meeting of the Fire Commission of the Village Fire Department, to be held on **WEDNESDAY, February 22, 2023, at 6:00 P.M.**, 901 Corbindale, Hedwig Village, Texas 77024. **The meeting will be open to the public and a quorum of the board of commissioners will be physically present at the above location.**

The Board of Commissioners reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed below, as authorized by Title 5, Chapter 551, of the Texas Government Code.

1. CALL TO ORDER

2. COMMENTS FROM THE PUBLIC (Comments are limited to 3 minutes each)

3. CONSENT AGENDA – All Consent Agenda items listed are considered to be routine by the Board of Commissioners and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

A. Approval of Minutes – Minutes-

- October 26, 2022
- November 30, 2022
- December 1, 2022
- January 25, 2023
- February 9, 2023.

B. Approval of Bills Paid – December 2022 (unaudited 2022) and January 2023

4. REPORTS

A. Steering committee report and possible action

**B. Treasurer’s Financial Reports – December 2022 (unaudited 2022) and January 2023
Facility Fund- 2023**

C. Fire Chief’s Report – Events of January 2023, Monthly Performance; Record of Calls, Response Times, etc.

5. CONSIDERATION OF CONTRACTS/AGREEMENTS – The Board will discuss and consider possible action on the following:

A. Worker compensation Insurance proposal-

- Year	- Proposed	- Budget
2/2023-2/2024	- 66,964	- 59,776
2/2022-2/2023	- 47,865	- 40,084
2/2021-2/2022	- 40,084	- 35,000
2/2020-2/2021	- 34,999	- 35,000

6. CONSIDERATION OF RESOLUTIONS – The Board will discuss and consider possible action on the following:

None

7. **DISCUSSION ITEMS/PRESENTATION OF SPECIAL REPORTS** – The Board will discuss and consider possible action on the following:

- A. Bookkeeping and Tax Reporting Specifications
- B. HRIS (Human Resource Information system) – Paycor, Paycom, Paylocity, and UKG ready (Ultimate Kronos Group)

8. **DISCUSSION OF AND POSSIBLE ACTION ON THE FOLLOWING** - The Board will discuss and consider possible action on the following:

- A. Follow-up discussion- “wall time” after delivering patients to a hospital.
- B. Discussion and possible action on Risk Pool coverage for the department and both current and retired employees.
- C. Discussion and possible action on daily, weekly, and monthly reports from the fire department going forward.
- D. Discussion and possible action on forming a selection committee to search and interview candidates for the Fire Chief position.
- E. Discussion and possible action on ISO inspection, timing, and engaging consultant
- F. Discussion and possible action 2024 Budget Process and Compensation Committee
- G. Discussion on possible 2023 budget amendment
 - Carryover from 2022
 - Equipment
 - Ambulance and Ambulance Equipment Assembly
 - Salaries
 - OT
 - Radios
 - Training items
 - Capital replacement fund

9. **EXECUTIVE SESSION** - The Board of Commissioners will retire into Executive Session as authorized by Chapter 551; Texas Government Code, to seek legal advice related to the following matters:

- A. Executive session pursuant to Section 551.071 authorizing a governmental body to consult with its attorney in an executive session to seek his or her advice on legal matters: pending or contemplated litigation; or a settlement offer; or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.
- B. Executive session pursuant to Section 551.074 authorizing a governmental body to: (1) to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or (2) to hear a complaint or charge against an officer or employee, Deputy Chief and Captain.

10. **ACTION – CLOSED SESSION** – The Board of Directors will reconvene in open session to consider and take any actions necessary on items discussed in Executive Session

11. **FUTURE TOPICS**

Budget Workshops

12. **NEXT MEETING DATE**

March 22, 2023

13. **ADJOURNMENT**

I certify that the agenda for the 22nd of February 2023, Regular Monthly Meeting was posted at the fire department this the 17th day of February 2023, at 5:30 P.M.

Marlo Longoria, Administrator

The facility is wheelchair accessible and accessible parking is available. Requests for accommodations or interpretive services must be made at least forty-eight (48) hours prior to this meeting. Please contact the Fire Chief's Office at (713) 468-7941 or FAX (713) 468-5039 or longoria@villagefire.org for further information.