

**AGENDA**  
**VILLAGE FIRE DEPARTMENT**  
**REGULAR MONTHLY BOARD**  
**MEETING**

**Wednesday, March 22, 2023, 6:00 P.M**

Notice is hereby given of a regular monthly meeting of the Fire Commission of the Village Fire Department, to be held on **WEDNESDAY, March 22, 2023, at 6:00 P.M.**, 901 Corbindale, Hedwig Village, Texas 77024. **The meeting will be open to the public and a quorum of the board of commissioners will be physically present at the above location.**

**The Board of Commissioners reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed below, as authorized by Title 5, Chapter 551, of the Texas Government Code.**

1. **CALL TO ORDER**
2. **COMMENTS FROM THE PUBLIC (Comments are limited to 3 minutes each)**
3. **CONSENT AGENDA** – All Consent Agenda items listed are considered to be routine by the Board of Commissioners and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.
  - A. Approval of Minutes – Minutes-
    - September 28, 2023
    - October 26, 2022
    - November 30, 2022
    - December 1, 2022
    - December 20, 2023
    - January 25, 2023
    - February 2, 2023
    - February 9, 2023
  - B. Approval of Bills Paid – February 2022
4. **REPORTS**
  - A. Steering committee report and possible action
    - Joiner presentation
    - Roof update (annex and main roof)
  - B. Treasurer’s Financial Reports – February 2023
  - C. Fire Chief’s Report – Events of February 2023, Monthly Performance; Staffing, Record of Calls, Response Times, etc.

5. **CONSIDERATION OF CONTRACTS/AGREEMENTS** – The Board will discuss and consider possible action on the following:
- A. *(2012/2013)* Consulting services provided to the Village Fire Department assisting with the ISO survey Phase II- \$8,000 and Phase III- prepare ISO’s pre-survey information \$20,000.  
(2023) Consulting services provided to the Village Fire Department assisting with the ISO survey **Phase II- \$4,000 and Phase III-\$18,000** preparing ISO’s pre-survey information. **No more than \$22,000**  
(Proposals and cost information) -Information enclosed.  
**\*\*\*Budget line item – Professional Services Other**
6. **CONSIDERATION OF RESOLUTIONS** – The Board will discuss and consider possible action on the following:
- None
7. **DISCUSSION ITEMS/PRESENTATION OF SPECIAL REPORTS** – The Board will discuss and consider possible action on the following:
- None
8. **DISCUSSION OF AND POSSIBLE ACTION ON THE FOLLOWING** - The Board will discuss and consider possible action on the following:
- A. Compensation Committee or Consultant
- B. Fire Chief Selection Committee
- C. 2022/2023 Budget Amendment (PP presentation)
- 2022 Budget
  - Total Budget 2023
  - Capital Replacement Fund 2023
- D. Amendment to Procedural Practices
- Bylaws
  - Interlocal
  - Funding the department
- E. Dispatch Consolidation
- F. Special Audit and Discuss Audit
- G. Discuss possible dates for Budget Workshop
9. **EXECUTIVE SESSION** - The Board of Commissioners will retire into Executive Session as authorized by Chapter 551; Texas Government Code, to seek legal advice related to the following matters:
- None
10. **ACTION – CLOSED SESSION** – The Board of Directors will reconvene in open session to consider and take any actions necessary on items discussed in Executive Session

11. **FUTURE TOPICS**

12. **NEXT MEETING DATE**

**April 26, 2023**

13. **ADJOURNMENT**

I certify that the agenda for the 22<sup>nd</sup> of March 2023, Regular Monthly Meeting was posted at the fire department this 17<sup>th</sup> day of March 2023, at 4:00 P.M.

Marlo Longoria, Administrator

The facility is wheelchair accessible and accessible parking is available. Requests for accommodations or interpretive services must be made at least forty-eight (48) hours prior to this meeting. Please contact the Fire Chief's Office at (713) 468-7941 or FAX (713) 468-5039 or [longoria@villagefire.org](mailto:longoria@villagefire.org) for further information.