

AGENDA
VILLAGE FIRE DEPARTMENT
REGULAR MONTHLY BOARD
MEETING
Wednesday, May 24, 6:00 P.M

Notice is hereby given of a regular monthly meeting of the Fire Commission of the Village Fire Department, to be held on **WEDNESDAY, May 24, 2023, at 6:00 P.M.**, 901 Corbindale, Hedwig Village, Texas 77024. **The meeting will be open to the public and a quorum of the board of commissioners will be physically present at the above location.**

The Board of Commissioners reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed below, as authorized by Title 5, Chapter 551, of the Texas Government Code.

1. **CALL TO ORDER**
2. **COMMENTS FROM THE PUBLIC (Comments are limited to 3 minutes each)**
3. **CONSENT AGENDA** – All Consent Agenda items listed are considered to be routine by the Board of Commissioners and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.
 - A. Approval of Minutes –
 - Approved as amended Previous Minutes – (Sept. 2022, Oct. 2022, Dec. 2022, Jan. 2023, Feb. 2023)
 - February 22, 2023, Regular Meeting
 - March 2, 2023, Special Meeting
 - March 22, 2023, Regular Meeting
 - B. Approval of Bills Paid – April 2023
4. **REPORTS and POSSIBLE ACTION**
 - A. YE 2022 Audit – Robert with Belt Harris Possible Action
 - B. Annex Roof – Bid information and selection of a contractor- Possible Action
 - C. Roof – Main building – Update and Possible action
 - D. Treasurer’s Financial Reports – April 2023
 - E. Fire Chief’s Report – Events of April 2023, Monthly Performance; Staffing, Record of Calls, Response Times, etc.
 - ISO update

5. **DISCUSSION OF AND POSSIBLE ACTION ON THE FOLLOWING** - The Board will discuss and consider possible action on the following:
 - A. Fire Chief Selection Committee
 - B. 2023 Budget Amendments
 - C. 2024 Proposed Budget
 - D. Special audit on accounts overspent by \$10,000 or more in 2022 without commission approval.
6. **EXECUTIVE SESSION** - The Board of Commissioners will retire into Executive Session as authorized by Texas Government Code Sec. 551.074 Personnel Matters, to discuss following matters:
 - A. To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the following positions:
 - i. Interim Fire Chief;
 - ii. Administrator; and
 - iii. Administrative Specialist.
7. **ACTION** – ADJOURN EXECUTIVE SESSION, RECONVENE REGULAR SESSION – The Board of Commissioners will discuss and take action as necessary on items discussed in Executive Session.
8. **FUTURE TOPICS**
9. **NEXT MEETING DATE**

June 28, 2023
10. **ADJOURNMENT**

I certify that the agenda for the 24th of May 2023, Regular Monthly Meeting was posted at the fire department this 19th day of May 2023, 4:00 p.m.

Marlo Longoria, Administrator

The facility is wheelchair accessible and accessible parking is available. Requests for accommodations or interpretive services must be made at least forty-eight (48) hours prior to this meeting. Please contact the Fire Chief's Office at (713) 468-7941 or FAX (713) 468-5039 or longoria@villagefire.org for further information.