

**AGENDA**  
**VILLAGE FIRE DEPARTMENT**  
**REGULAR MONTHLY BOARD**  
**MEETING**

**Wednesday, June 28, 6:00 P.M**

Notice is hereby given of a regular monthly meeting of the Fire Commission of the Village Fire Department, to be held on **WEDNESDAY, June 28, 2023, at 6:00 P.M.**, 901 Corbindale, Hedwig Village, Texas 77024. **The meeting will be open to the public and a quorum of the board of commissioners will be physically present at the above location.**

**The Board of Commissioners reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed below, as authorized by Title 5, Chapter 551, of the Texas Government Code.**

1. **CALL TO ORDER**
2. **COMMENTS FROM THE PUBLIC (Comments are limited to 3 minutes each)**
3. **CONSENT AGENDA** – All Consent Agenda items listed are considered to be routine by the Board of Commissioners and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.
  - A. Approval of Minutes –
    - April 2023 – regular monthly meeting
    - May 2023 – regular monthly meeting
    - May 2023 – special meeting
  - B. Approval of Bills Paid – May 2023
4. **REPORTS and POSSIBLE ACTION**
  - A. Annex Roof/Training tower – Consideration and possible action
    - Roof retrofit
    - Repair and replace sealant around windows and masonry expansion joints
    - Cleaning the annex and repairs on the training tower
  - B. Roof – Main building – update and possible action
  - C. Treasurer’s Financial Reports – May 2023
    - Request to pay for (two) budgeted Accutek server invoices: (8500374) \$12,827.01 & (8500373) \$8,170.52.
    - Update – 2022 proposed budget amendment, 2023 – proposed budget amendment, 2024 proposed budget
  - D. Fire Chief’s Report – Events of May 2023, Monthly Performance; Staffing, Record of Calls, Response Times, etc.

EMS Billing Company

5. **DISCUSSION OF AND POSSIBLE ACTION ON THE FOLLOWING** - The Board will discuss and consider possible action on the following:
  - A. Fire Chief Selection Committee
  - B. EMS revenue for 1<sup>st</sup> quarter
  - C. Review of investment and banking practices and strategies and discussion and possible action on different investment options for Department funds
  - D. Add 2 new funds: general fund – capital & general fund – fuel
  - E. Gym Equipment – add a “new” line for income and expense - \$10,000
  - F. Special Audit
6. **FUTURE TOPICS**
7. **NEXT MEETING DATE**

July 26, 2023
8. **ADJOURNMENT**

I certify that the agenda for the 28th of June 2023, Regular Monthly Meeting was posted at the fire department this 23rd day of June 2023 at 12:00 p.m.

Marlo Longoria, Administrator

The facility is wheelchair accessible and accessible parking is available. Requests for accommodations or interpretive services must be made at least forty-eight (48) hours prior to this meeting. Please contact the Fire Chief's Office at (713) 468-7941 or FAX (713) 468-5039 or [longoria@villagefire.org](mailto:longoria@villagefire.org) for further information.

Join Zoom Meeting

<https://us02web.zoom.us/j/83643773761?pwd=UCsyeVBWU1dZaEg0NmZ1V1lXK0xDQT09>

Meeting ID: 836 4377 3761

Passcode: 795115