

MINUTES

**VILLAGE FIRE DEPARTMENT**

**February 2, 2023**

**2023 SPECIAL MEETING**

**1. Call to Order**

Present & Voting Were:

City of Hilshire Village  
City of Hedwig Village  
City of Bunker Hill Village  
City of Piney Point Village  
City of Spring Valley Village

Commissioner Mayor Robert (Bob) Buesinger, Chair  
Commissioner Matt Woodruff, Vice-Chair  
Commissioner Keith Brown, Treasurer  
Commissioner Zebulun Nash, Secretary  
Commissioner Allen Carpenter, Member

Present Were:

City of Hedwig Village  
City of Hunters Creek Village  
City of Bunker Hill Village  
City of Piney Point Village  
Village Fire Department  
Village Fire Department  
Randle Law Firm

Alternate Mayor Tom Jinks  
Alternate Fidel Sapien  
Alternate Clara Towsley  
Alternate Aliza Dutt  
Marlo Longoria, Administrator  
On-duty VFD Officers and other member of VFD  
Brandon Morris

Not Present:

City of Spring Valley  
City of Hilshire Village  
City of Hunters Creek

Alternate Bo Bothe  
Alternate John Cooper  
Commissioner Rob Adams, Member

**Special meeting:**

1. A special meeting will be held for discussion and possible action on the following items.

a. Interim Fire Chief

Commissioner Brown made a motion to appoint, Deputy Chief Howard Miller, as interim Fire Chief effective February 2, 2023, until the commission names a permanent fire chief. Seconded by Commission Woodruff.

Commissioner(s) Buesinger, Carpenter, and Alternate(s)Sapien "Ayes" and Commissioner Nash, "No"

Commissioner Nash requested a minimum time frame to be in the motion.

Commissioner Woodruff stated once the interim position has been accepted, the discussion of compensation and other benefits will occur during the next scheduled meeting.

b. Form a Selection Committee

Commission Buesinger stated the selection committee will consist of two or t three members from the commission and one or two members from the fire department. This will be the selection committee. Then the selection committee will do their work. They will screen candidates, and interview the candidates. Once a finalist was selected then an opportunity for that candidate to interview or just talk with this commission, and the commission will finalize.

Marlo Longoria will send the job criteria or job description to the commission and selection committee.

Commissioner Woodruff asked for a motion to table 1B, seconded by Commissioner Brown

**MOTION CARRIED UNANIMOUSLY**

c. Recruiting Firm

Commissioner Brown made a motion to table, seconded by Commissioner Carpenter

**MOTION CARRIED UNANIMOUSLY**

d. ISO Information

Marlo Longoria presented possible ISO delay and presented a consultant contact that may provide direction to the department.  
Commissioner Buesinger asked for further discussion.

No action was taken.

e. Roof (Annex)

Marlo Longoria presented the cost to repair the annex roof with an overlay and fill and repair expansion joints, windows, and any other repairs

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necessary. The cost of the overlay and other repairs is \$15,991. The total consists of \$12,970 for the roof overlay (Polarhide) and the expansion joints \$3021.

No action was taken.

f. Roof on New Construction

Commissioner Buesinger requested the roof consultant attend the next commission meeting.

No action was taken.

g. Termination and Leave Accrual- Former Fire Chief

Attorney Morris recommended a motion to table 1G for an executive session, Commissioner Carpenter moved; seconded by Commissioner Woodruff

**MOTION CARRIED UNANIMOUSLY**

**ADJOURNMENT**

Commissioner Buesinger made a motion to adjourn at 07:09:06, seconded by Commissioner Carpenter

**MOTION CARRIED UNANIMOUSLY**

Respectfully submitted.

Commissioner Robert (Bob) Buesinger, Chair

Attest:

Commissioner Zeb Nash, Secretary

Zoom Information

<https://us02web.zoom.us/j/86360343934?pwd=dEpMV1hVYi8va2FVVHNtRURzYkpRQT09>

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