

Minutes
**VILLAGE FIRE DEPARTMENT
SPECIAL MEETING AGENDA**

1. CALL TO ORDER:

Present & Voting Were:

City of Hilshire Village	Commissioner Robert (Bob) Buesinger, Chair
City of Hedwig Village	Commissioner Matt Woodruff, Vice Chair
City of Piney Point Village	Commissioner Zeb Nash, Secretary
City of Spring Valley Village	Commissioner Allen Carpenter, Member
City of Hunters Creek	Commissioner Rob Adams, Member

Present Were:

City of Bunker Hill Village	Alternate Clara Towsley
Village Fire Department	Interim Fire Chief, Howard Miller Administrator, Marlo Longoria
Randle Law Firm	Attorney Grady Randle & Attorney Brandon Morris

City of Bunker Hill Village	Commissioner Keith Brown, Treasurer
City of Hunters Creek	Alternate Fidel Sapien
City of Piney Point Village	Alternate Aliza Dutt
City of Spring Valley Village	Alternate Bo Bothe
City of Hedwig Village	Mayor Tom Jinks

2. COMMENTS FROM THE PUBLIC

None

Special meeting agenda:

1. Discussion and possible action on the following related to the annex roof:

- a. An intra-budgetary transfer in order to fund the annex roof repair;

It is the recommendation of the village fire department to move the \$6,000 from the facility fund into the operating fund. The physical plant contingency will increase from \$10,000 to \$16,000.

Commissioner Nash asked for a motion to move the necessary money of \$6,000 to do the roof from the facilities fund to the operating fund. Commissioner Buesinger moved; seconded by Commissioner Carpenter.

MOTION CARRIED UNANIMOUSLY

- b. Approval of an agreement to repair the annex roof.

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Commissioner Woodruff moved to accept the proposal up to \$16,000 and direct the staff to execute as soon as possible, seconded by Commissioner Carpenter.

MOTION CARRIED UNANIMOUSLY

Executive session:

2. Executive session pursuant to Section 551.071 authorizing a governmental body to consult with its attorney in an executive session to seek his or her advice on legal matters: pending or contemplated litigation; or a settlement offer; or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.

Commissioner Buesinger asked to move into executive session, Commissioner Woodruff moved, seconded Commissioner Carpenter

MOTION CARRIED UNANIMOUSLY

3. Executive session pursuant to Section 551.074 authorizing a governmental body to: (1) to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or (2) to hear a complaint or charge against an officer or employee, Fire Chief

Commissioner Buesinger adjourns from the executive session.

4. Adjourn Executive Session, reconvene Regular Session, and take action as necessary as a result of the Executive Session.

No action was taken on the first item.

Commissioner Woodruff made a motion with respect to the employment of the interim fire chief and I move that the compensation of the interim fire chief be increased by 20% during the time period. He serves as interim fire chief effective February 2, 2023, seconded by Commissioner Carpenter

MOTION CARRIED UNANIMOUSLY

Commissioner Buesinger stated the board would like you to come up with a formal plan and bring it back to the commission. We will make sure the department has full coverage, and they will have appropriate compensation.

5. Future topics.

No other items to discuss.

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6. Adjournment.

Commissioner Buesinger asked for a motion to adjourn. Commissioner Carpenter Moved to adjourn. Seconded by Commissioner Adams

MOTION CARRIED UNANIMOUSLY

Respectfully submitted.

Commissioner Robert (Bob) Buesinger, Chair

Attest:

Commissioner Zeb Nash, Secretary