

Minutes

VILLAGE FIRE DEPARTMENT

SPECIAL MEETING

Wednesday, March 2, 2023, 6:03 P.M

CALL TO ORDER

Present & Voting Were:

City of Hilshire Village
City of Hedwig Village
City of Bunker Hill Village
City of Piney Point Village
City of Spring Valley Village
City of Hunters Creek

Commissioner Robert (Bob) Buesinger, Chair
Commissioner Matt Woodruff, Vice Chair
Commissioner Keith Brown, Treasurer
Commissioner Zeb Nash, Secretary
Commissioner Allen Carpenter, Member
Commissioner Rob Adams, Member

Present Were:

City of Hedwig Village
Village Fire Department
Randle Law Firm

Alternate Mayor Tom Jinks
Fire Chief, Howard Miller & Administrator, Marlo Longoria
Attorney Grady Randle & Attorney Brandon Morris

Not Present Were:

City of Spring Valley Village
City of Hunters Creek
City of Piney Point Village
City of Hilshire Village
City of Bunker Hill Village

Alternate Bo Bothe
Alternate Fidel Saipen
Alternate Aliza Dutt
TBA
Alternate Clara Towsley

1. **COMMENTS FROM THE PUBLIC (Comments are limited to 3 minutes each)**

None

2. **DISCUSSION OF AND POSSIBLE ACTION ON THE FOLLOWING** - The Board will discuss and consider possible action on the following:

A. Annex Roof – Karl Schaack (VFD Consultant)

Mr. Karl Schaack presented the viable options for the annex roof and answered questions from the commissioners.

- 4 bids (181,000-297,000)
- Options (complete tear-off, retrofit assembly, or sealant coating)

Commissioner Buesinger requested the village fire department research a warranty on the current annex roof and if the bids are still active from the 2022 August bid date.

No action was taken.

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B. Main Building Re-roof_Karl Schaack

Mr. Karl Schaack presented the roof information on the current issue with the new construction roof.

Commissioner Woodruff stated we have two tracks, who is going to take responsibility for the roof mishap, and who is going to pay for this mishap on the roof?

Commissioner Buesinger requested the architect on the project, Joiner, to present their information on the current issue with the roof.

No action was taken.

C. 2023 Budget Amendment

Commissioner Buesinger presented the proposed budget amendments, increasing the line item "Vehicle Expenditure" to complete the purchase of 2 new ambulances and related equipment.

i. (Article 1 Budget Ambulance)

During a regular fire commission board meeting on February 22, 2023, the Village Fire Department Board of Commissioners unanimously approved increasing the line item "Vehicle Expenditures" from \$220,000 to \$400,000 to complete the purchase of the two new ambulances and purchase an unbudgeted power-load system for \$28,000. The total cost for the two new ambulances is \$527,779.96. The cost includes two power-load systems, a cot, the full assembly of the ambulance, antennas, monitors, a floor plate, and an \$8,000 trade-in value.

The budget line "Vehicle Expenditures" increase will not increase 2023 assessments. The increase to the line item will be funded by \$180,000 from the ending Capital Replacement fund balance of 2022.

Commissioner Buesinger requested the budget amendment to be sent to the cities.

Interim Chief Miller stated rescue two went in for preventive maintenance because of the check engine light and the diesel particulate filter (DPF) was replaced the last year 2022. Kyrish stated the DPF-diesel particulate filter is failing along with some other maintenance that needs to be completed. The cost is approximately \$14,000 if the DPF is covered by a warranty. If the DPF is not covered by a warranty the cost will increase by \$5,000. Chief Miller is requesting to replace this ambulance in the 2024 budget. The other option would be to do a remount for the reserve. This would allow the department to save some funds through a remount rather than a new purchase. The department would remount the best of the two older ambulances and sell the least reliable.

Commissioner Mayor Buesinger stated we would move forward with the repair of rescue 2 in the maintenance of vehicles line item.

Commissioner Mayor Buesinger presented the proposed budget amendment, Increasing line items for Computer/ Radios Equipment and Protective Gear.

ii. (Article 2 budget amendment)

Proposed amendment-

The Village Fire Department Board of Commissioners unanimously approved increasing the 2023 Budget line items:

- Computer/ Radios Equipment *Radio (system cost) from \$29,000 to \$100,000 to fund the additional 8 radios and accountability software; and
- Protective Gear from \$55,000 to \$125,000 to fund the 29 sets of bunker gear that were allocated in 2022 and some additional helmets/boots for firefighters.

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Though these purchases were originally budgeted in 2022, the purchases were not finalized in 2022 and must be purchased in 2023. A sizable portion of these funds are available through a 2022 surplus. However, due to overages in other categories in the 2022 Budget, the Village Fire Department now requires a budget amendment and additional funding for the above items in the 2023 Budget.

The total amendment is \$141,000. The \$141,000 will be funded by:

Assuming the 2022 Surplus is \$91,041.62 the total additional assessment to the cities would be \$49,958.3.

Commissioner Woodruff asked for clarification on intra-budgetary transfers (IBT(s)) for the 2022 budget. Discussion ensued on the importance of accountability and radio software.

Marlo Longoria stated there was discussion throughout the year on budget line items that would be overspent. Although amendments were not made throughout the year a year-end IBT usually occurs once the audit is finalized.

Commissioner Woodruff made a motion that we transfer \$91,041.62 from the 2022 budget to the 2023 budget and request an additional \$50,000 from the cities for 2023. Amend the 2023 budget to add \$71,000 for radios and accountability software, and \$70,000 to the protective gear line item. Seconded by Commissioner Carpenter.

MOTION CARRIED UNANIMOUSLY

Commissioner Mayor Buesinger stated there will be more amendments to present to the cities at a later date.

3. **MEETING DATE**

March 22, 2023

4. **ADJOURNMENT**

Commissioner Buesinger asked for a motion to adjourn at 8:37 p.m. seconded by Commissioner Carpenter.

MOTION CARRIED UNANIMOUSLY

Respectfully submitted.

Commissioner Robert (Bob) Buesinger, Chair

Attest:

Commissioner Zeb Nash, Secretary