

AGENDA
VILLAGE FIRE DEPARTMENT
REGULAR MONTHLY BOARD
MEETING

Wednesday, November 29, 2023, 6:00 P.M

Notice is hereby given of a regular monthly meeting of the Fire Commission of the Village Fire Department, to be held on **WEDNESDAY, November 29, 2023, at 6:00 P.M.**, 901 Corbindale, Hedwig Village, Texas 77024. **The meeting will be open to the public and a quorum of the board of commissioners will be physically present at the above location.**

The Board of Commissioners reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed below, as authorized by Title 5, Chapter 551, of the Texas Government Code.

1. **CALL TO ORDER**
2. **PINNING CEREMONY**
3. **COMMENTS FROM THE PUBLIC (Comments are limited to 3 minutes each)**
4. **CONSENT AGENDA** – All Consent Agenda items listed are considered to be routine by the Board of Commissioners and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.
 - A. Approval of Minutes –
 - 10-25-2023 – Regular Monthly Meeting
 - 11-7-2023 – Special Meeting
 - B. Approval of Bills Paid – October 2023
5. **REPORTS and POSSIBLE ACTION**
 - A. Roof discussion
 - B. Treasurer’s Financial Reports – October 2023
 - C. Fire Chief’s Report – Events of October 2023, Monthly Performance; Staffing, Record of Calls, Response Times, etc.

Chase card & Surplus ambulance
6. **CONSIDERATION OF CONTRACTS/AGREEMENTS** – The Board will discuss and consider possible action on the following:

None
7. **DISCUSSION OF AND POSSIBLE ACTION ON THE FOLLOWING** - The Board will

discuss and consider possible action on the following:

- A. Fire Chief Selection Committee
- B. Special Audit & Email received from Auditor.
- C. VMIG – New Insurance Carrier
- D. Strategic plan – Capital Replacement

8. EXECUTIVE SESSION – The Board of Commissioners will retire into Executive Session as authorized by Texas Government Code Sec. 551.074 Personnel Matters, to discuss the following matters:

- A. To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the following positions:**
 - i. Finance Position**
 - ii. Administrator; and**
 - iii. Administrative Specialist**

9. ADJOURN EXECUTIVE SESSION – Reconvene in open session and take action as necessary as a result of Executive session.

10. FUTURE TOPICS

11. NEXT MEETING DATE

12. ADJOURNMENT

I certify that the agenda for the 29th of November 2023, Regular Monthly Meeting was posted at the fire department this 21st day of November 2023 at 4:00 p.m.

Marlo Longoria, Administrator

The facility is wheelchair accessible and accessible parking is available. Requests for accommodations or interpretive services must be made at least forty-eight (48) hours prior to this meeting. Please contact the Fire Chief's Office at (713) 468-7941 or FAX (713) 468-5039 or longoria@villagefire.org for further information.

<https://us02web.zoom.us/j/86385527564?pwd=SkJZaTVLNnBRWlozZTNtMDNGMjFXdz09>

Approved by BM 11-21-2023