

VILLAGE FIRE DEPARTMENT

REGULAR MONTHLY BOARD

MEETING

Wednesday, March 27, 2024, 6:00 P.M

Notice is hereby given of a regular monthly meeting of the Fire Commission of the Village Fire Department, to be held on **WEDNESDAY, March 27, 2024, at 6:00 P.M.**, 901 Corbindale, Hedwig Village, Texas 77024.

1. **CALL TO ORDER**

2. **COMMENTS FROM THE PUBLIC (Comments are limited to 3 minutes each)**

3. **CONSENT AGENDA** – All Consent Agenda items listed are considered to be routine by the Board of Commissioners and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.
 - A. Approval of Minutes – February 2024 - Minutes

 - B. Approval of Bills Paid – February 2024

4. **REPORTS**
 - A. Steering committee report and possible action
 - a. Roof – any items associated with the Roof

 - B. Treasurer’s Financial Reports – February 2024
 - C. Fire Chief’s Report – Events of February 2024, Monthly Performance; Incidents, Record of Calls, Projects, Response Times, etc. 2024

5. **CONSIDERATION OF CONTRACTS/AGREEMENTS** – The Board will discuss and consider possible action on the following:
 - a. OLIVER, RAINEY & WOJTEK, L.L.P.– engagement letter 2024-2025

 - b. Claire B. – Agreement

6. **CONSIDERATION OF RESOLUTIONS** – The Board will discuss and consider possible action on the following:

None

7. **DISCUSSION ITEMS/PRESENTATION OF SPECIAL REPORTS** – The Board will discuss and consider possible action on the following:
- a. Texas Municipal Retirement System
 - b. Robert Belt – Special Audit
8. **DISCUSSION OF AND POSSIBLE ACTION ON THE FOLLOWING** - The Board will discuss and consider possible action on the following:
- a. 2023 Carry-over - US digital
 - b. Part-time dispatcher
9. **EXECUTIVE SESSION** - The Board of Commissioners will retire into Executive Session as authorized by Chapter 551; Texas Government Code, to seek legal advice related to the following matters:
- a. Executive session pursuant to Section 551.074 authorizing a governmental body to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the following positions:
 - (1) Finance Position
 - (2) Administrator
 - (3) Administrative Specialist
10. **ACTION – CLOSED SESSION** – The Board of Directors will consider and take any actions necessary on items discussed in Executive Session
11. **DISCUSSION OF AND POSSIBLE ACTION ON THE FOLLOWING** - The Board will discuss and consider possible action on the following:
- None
12. **FUTURE TOPICS**
12. **NEXT MEETING DATE**
- April 24, 2024

14. **ADJOURNMENT**

I certify that the agenda for the 27 of March 2024, Regular Monthly Meeting was posted at the fire department this the 22nd day of March 2024, at 4:00 P.M

Marlo Longoria, Administrator

The facility is wheelchair accessible and accessible parking is available. Requests for accommodation or interpretive service must be made at least forty-eight (48) hours prior to this meeting. Please contact the Fire Chief's Office at (713) 468-7941 or FAX (713) 468-5039 or longoria@villagefire.org for further information.