

*VILLAGE FIRE DEPARTMENT
REGULAR MONTHLY BOARD MEETING
Wednesday, April 24, 2024, 6:00 P.M*

Notice is hereby given of a regular monthly meeting of the Fire Commission of the Village Fire Department, to be held on **WEDNESDAY, April 24, 2024, at 6:00 P.M.**, 901 Corbindale, Hedwig Village, Texas 77024.

1. **CALL TO ORDER**
2. **COMMENTS FROM THE PUBLIC (Comments are limited to 3 minutes each)**
3. **CONSENT AGENDA** – All Consent Agenda items listed are considered to be routine by the Board of Commissioners and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.
 - A. Approval of Minutes – Minutes- March 2024
 1. March 20, 2024 Special Meeting
 2. March 20, 2024 Budget Workshop
 3. March 27, 2024 Regular Meeting
 4. March 27, 2024 Budget Workshop
 - B. Approval of Bills Paid –March 2024
4. **REPORTS**
 - A. 2023/2024 Chairman Report and possible action
 1. Contract – Fire Chief
 - B. Facility – Roof Report
 1. Any discussion or possible action on roof contracts/bids/ agreements etc.
 - C. Treasurer’s Financial Reports and possible action – March 2024
 - D. Fire Chief’s Report and possible action – Events of March 2024, Monthly Performance; Incidents, Record of Calls, Projects, Response Times, etc. 2024
 - Traffic Signal, Departmental Guidelines, Memorial Village PD dispatch location, and possible fuel increase
5. **CONSIDERATION OF CONTRACTS/AGREEMENTS** – The Board will discuss and consider possible action on the following:

None
6. **CONSIDERATION OF RESOLUTIONS** – The Board will discuss and consider possible action on the following:

None

The facility is wheelchair-accessible and accessible parking is available. Requests for accommodations or interpretive services must be made at least forty-eight (48) hours prior to this meeting. Please contact the Fire Chief’s Office at (713) 468-7941 or longoria@villagefire.org for further information.

Regular Monthly Meeting

7. **DISCUSSION ITEMS/PRESENTATION OF SPECIAL REPORTS** – The Board will discuss and consider possible action on the following:

- 1. Quarter Investment reports.
 - o Texas Class as of 3-31-2024
 - o Stellar Bank Accounts interest as of 3-31-2024.
- 2. HR information system – update
- 3. Bank Amendment Forms – Texas Class

8. **DISCUSSION OF AND POSSIBLE ACTION ON THE FOLLOWING** - The Board will discuss and consider possible action on the following:

- Special Audit – Robert Belt Discussed Meeting 3-27-2024.
- 2023 Draft Audit - Robert Belt
- 2024 Payroll Accrual
- Retain the 2023 Possible Surplus and 2024 EMS Revenue for the Capital Replacement Plan
- Dispatch – supervisor pay

9. **EXECUTIVE SESSION** - The Board of Commissioners will retire into Executive Session as authorized by Chapter 551; Texas Government Code, to seek legal advice related to the following matters:

None

10. **ACTION – CLOSED SESSION** – The Board of Directors will consider and take any actions necessary on items discussed in Executive Session

11. **ROTATION OF OFFICERS**

2024/2025 Rotation

Commissioner BHV Keith Brown – Chair	Commissioner SVV Allen Carpenter – Treasurer	Commissioner Hil V Mayor Robert “Bob” Buesinger – Member
Alternate Clara Towsley	Alternate John Lisenby	Alternate Mike Garofalo
Commissioner PPV Henry Kollenberg – Vice Chair	Commissioner HCV Rob Adams – Secretary	Commissioner HV/Council member Matt Woodruff – Member
Alternate Council member Aliza Dutt	Alternate Council member Fidel Saipen	Alternate Mayor Tom Jinks – Member

12. **FUTURE TOPICS**

Budget Workshops Dates

13. **NEXT MEETING DATE**

May 22, 2024

14. **ADJOURNMENT**

I certify that the agenda for the 24th of April 2024, Regular Monthly Meeting was posted at the fire department this the 19th day of April 2024, at 4:00 P.M.

Marlo Longoria, Administrator

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