

*VILLAGE FIRE DEPARTMENT  
REGULAR MONTHLY BOARD MEETING  
Wednesday, May 22, 2024, 6:00 P.M*

Notice is hereby given of a regular monthly meeting of the Fire Commission of the Village Fire Department, to be held on **WEDNESDAY, May 22, 2024, at 6:00 P.M.**, 901 Corbindale, Hedwig Village, Texas 77024.

1. **CALL TO ORDER**
2. **BADGE PINNING CEREMONY**
3. **COMMENTS FROM THE PUBLIC (Comments are limited to 3 minutes each)**
4. **CONSENT AGENDA** – All Consent Agenda items listed are considered to be routine by the Board of Commissioners and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.
  - A. Approval of Minutes – Minutes- April 2024
    1. April 24, 2024 Regular Meeting
    2. April 24, 2024 Budget Workshop
    3. May 8, 2024 Special Meeting
    4. May 8, 2024 Budget Workshop
  - B. Approval of Bills Paid –April 2024
5. **REPORTS**
  - A. Treasurer’s Financial Reports and possible action – April 2024
  - B. Fire Chief’s Report and possible action – Events of April 2024, Monthly Performance; Incidents, Record of Calls, Projects, Response Times, etc. 2024
6. **CONSIDERATION OF CONTRACTS/AGREEMENTS** – The Board will discuss and consider possible action on the following:

**None**
7. **CONSIDERATION OF RESOLUTIONS** – The Board will discuss and consider possible action on the following:

**None**
8. **DISCUSSION ITEMS/PRESENTATION OF SPECIAL REPORTS** – The Board will discuss and consider possible action on the following:
  - Departmental Guidelines
  - Claire’s recommendations for financial policies
9. **DISCUSSION OF AND POSSIBLE ACTION ON THE FOLLOWING** - The Board will discuss and consider possible action on the following:
  - Allocation of the 2023 surplus per the audit, \$238,054

The facility is wheelchair-accessible and accessible parking is available. Requests for accommodations or interpretive services must be made at least forty-eight (48) hours prior to this meeting. Please contact the Fire Chief’s Office at (713) 468-7941 or [longoria@villagefire.org](mailto:longoria@villagefire.org) for further information.

Regular Monthly Meeting

- Proposed 2025 budget
- Payroll accrual action plan

10. **EXECUTIVE SESSION** - The Board of Commissioners will retire into Executive Session as authorized by Chapter 551; Texas Government Code, to seek legal advice related to the following matters:

- a. Fire Chief – Contract

11. **ACTION – CLOSED SESSION** – The Board of Directors will consider and take any actions necessary on items discussed in Executive Session

12. **FUTURE TOPICS**

13. **NEXT MEETING DATE**

**June 26, 2024**

14. **ADJOURNMENT**

I certify that the agenda for the 22nd of May 2024, Regular Monthly Meeting was posted at the fire department this the 15th day of May 2024, at 4:00 P.M.

Marlo Longoria, Administrator

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