

**VILLAGE FIRE DEPARTMENT**

**2024 BUDGET WORKSHOP**  
**Wednesday, May 8, 2024**  
**6:00 p.m. –Village Fire Department**

**Minutes**

Notice is hereby given of a Budget Workshop of the Fire Commission of the Village Fire Department to be held on **Wednesday, May 8, 2024, at 6:00 p.m.** or upon completion of the special meeting at the Village Fire Department, 901 Corbindale Rd. Hedwig Village, Texas 77024. The meeting will be open to the public and a quorum of the board of commissioners will be physically present at the above location.

**WORKSHOP:**

1. Call to order – Identical to Special Meeting

**Present & Voting Were:**

**City of Bunker Hill Village**  
**City of Piney Point Village**  
**City of Spring Valley Village**  
**City of Hunters Creek**  
**City of Hilshire Village**  
**City of Hedwig Village**

**Commissioner Keith Brown, Chair**  
**Commissioner Henry Kollenberg, Vice Chair**  
**Commissioner Allen Carpenter, Treasurer**  
**Commissioner Rob Adams, Secretary**  
**Commissioner Mayor Bob Buesinger, Member**  
**Commissioner Matt Woodruff, Member**

**Present Were:**

**City of Bunker Hill Village**  
**City of Piney Point Village**  
**City of Spring Valley Village**  
**City of Hedwig Village**  
**Village Fire Department**  
**Administrative Staff**

**Alternate Clara Towsley**  
**Alternate Mayor Aliza Dutt**  
**Alternate John Lisenby**  
**Alternate Mayor Tom Jinks (6:28)**  
**Fire Chief, Howard Miller**  
**Marlo Longoria**

**Not Present Were:**

**City of Hunters Creek**  
**City of Hilshire Village**  
**Randle Law Firm**

**Alternate Fidel Sapien**  
**Alternate Mike Garofalo**  
**Attorney Grady Randle**

2. Comments from the Public (Comments are limited to 3 minutes each)

None

3. A workshop will be held to discuss the following items that may be considered at the Commission's next regular meeting or any future meetings. The following item is for discussion purposes only and no formal action will be taken.

- a. Capital Replacement Schedule
- b. 2025 Budget – Draft 4

Fire Chief, Howard Miller presented the **proposed** options for 2025 contribution Fund 2, Capital Replacement, \$400,000, \$300,000, or \$200,000, and the six options for the 2025 proposed budget and a description of each option.

- Column 1 is Custom Selection - Adjustment from draft 2
  - o Option 1 (no raise, 50% USC, \$400,000 CRF, additional adjustments)
  - o Option 2 (2% raise, \$400 CRF, additional adjustments)
  - o Option 3 (No raise, 50% USC (option 11 on TMRS detail page), NW 1% (reduction of 457(b) benefit from 2% to 1%), \$300k Capital Replacement Fund, w/ additional adjustments.)
  - o Option 4 (3% raise only, \$300k Capital Replacement Fund, w/ additional adjustments.)
  - o Option 5 (1% raise only, 50% USC (option 11 on TMRS detail page), NW1% (reduction of 457(b) benefit from 2% to 1%), \$200k Capital Replacement Fund, w/ additional adjustments)
  - o Option 6 (3% raise only, \$200k Capital Replacement Fund, w/ additional adjustments)

The commission continued to review and discuss each option eliminating options as needed. Concluding to eliminate all options except option 6 and provide a 3.5 % raise.

Commissioner Brown directed the Fire chief and staff to update option 6 with a 3.5 % raise and \$200k Capital Replacement.

Option 6:

- 3.5 % raise
- \$200,000 contribution to Fund 2 - Capital Replacement Fund
- Include a \$250,000 estimated EMS revenue in 2025 on the capital replacement fund (fund 2) as an additional contribution.
- Summarize the budget to consist of the main categories.

Commission Woodruff requested the EMS revenue be placed as a line item on the proposed 2025 budget to present the actual percentage increase from the 2024 budget to the 2025 proposed budget.

Discussion Only and No action was taken.

#### 4. Adjournment

Commissioner Kollenberg made a motion to adjourn at 7:30 p.m. seconded by Commissioner Carpenter.

<https://teams.microsoft.com/v2/>