

VILLAGE FIRE DEPARTMENT
REGULAR MONTHLY BOARD MEETING AGENDA
Wednesday, January 22, 2025, 6:00 P.M

Notice is hereby given of a regular monthly meeting of the Fire Commission of the Village Fire Department, to be held on **Wednesday, January 22, 2025, at 6:00 P.M.**, 901 Corbindale Road, Hedwig Village, Texas 77024.

1. **CALL TO ORDER**
2. **COMMENTS FROM THE PUBLIC** – Comments are limited to 3 minutes each.
3. **CONSENT AGENDA** – All Consent Agenda items listed are considered to be routine by the Board of Commissioners and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.
 - A. Approval of Minutes – Regular Monthly Board Meeting Minutes November 20, 2024
 - B. Approval of Bills Paid – November and December 2024
 - C. Approval of Annual Calendar
4. **DISCUSSION OF AND POSSIBLE ACTION REGARDING PAST FINANCIAL MATTERS** - The Board of Commissioners will receive a report from Marc Schwartz and discuss and take any action necessary related to past financial matters, the resulting forensic audit, and steps toward resolution.
5. **REPORTS**
 - A. Treasurer’s Financial Reports and possible action – November and December 2024
 - B. Administrator’s Report and possible action – November and December 2024
 - C. Investment Report – December Report
 - D. Budget Committee Meeting Report
 - E. Audit Committee Meeting Report
 - F. Fire Chief’s Report and possible action –Annual Report 2024
6. **DISCUSSION ITEMS/PRESENTATION OF SPECIAL REPORTS** – The Board will discuss and consider possible action on the following:
 - A. Presentation from Kenneth Oliver of TMRS regarding an adjustment to TMRS contributions
7. **DISCUSSION OF AND POSSIBLE ACTION ON THE FOLLOWING** – The Board will discuss and consider possible action on the following:
 - A. QuickBooks Conversion Update
 - B. ORW Engagement Letter, Contract Changes
 - C. Siddons Martin Invoices
 - D. Budget Process Presentation
 - E. Salary Survey

I certify that the agenda for the 22nd of January 2025 Regular Monthly Board Meeting was posted at the fire department this the 17th day of January 2025, at 2:00 P.M. – Amy Buckert, Administrator/Finance Director

The facility is wheelchair-accessible and accessible parking is available. Requests for accommodations or interpretive services must be made at least forty-eight (48) hours prior to this meeting. Please contact the Fire Chief’s Office at (713) 468-7941 for further information.

- F.** Discussion and possible action to purchase ladder truck, engine and deputy chief vehicles

- 8.** **EXECUTIVE SESSION** - The Board of Commissioners will retire into Executive Session as authorized by Chapter 551; Texas Government Code, to seek legal advice related to the following matters:
 - A.** Executive session pursuant to Section 551.071 authorizing a governmental body to seek legal advice about pending or contemplated litigation.

- 9.** **FUTURE TOPICS**

- 10.** **NEXT MEETING DATE**
February 26, 2025

- 11.** **ADJOURNMENT**

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