

VILLAGE FIRE DEPARTMENT
REGULAR MONTHLY BOARD MEETING AGENDA
Wednesday, July 23, 2025, 6:00 P.M

Notice is hereby given of a regular monthly meeting of the Fire Commission of the Village Fire Department, to be held on **Wednesday, July 23, 2025, at 6:00 P.M.**, 901 Corbindale Road, Hedwig Village, Texas 77024.

1. **CALL TO ORDER**
2. **COMMENTS FROM THE PUBLIC** – Comments are limited to 3 minutes each.
3. **CONSENT AGENDA** – All Consent Agenda items listed are considered to be routine by the Board of Commissioners and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.
 - A. Approval of Minutes – Regular Monthly Board Meeting Minutes June 25, 2025
 - B. Approval of Bills Paid – June 2025
4. **REPORTS**
 - A. Treasurer’s Financial Reports and possible action – June 2025
 - B. Administrator’s Report and possible action – June 2025
 - C. Investment Report – June 2025
 - D. Fire Chief’s Report and possible action – June 2025
 - E. Insurance Broker Report – Property and Casualty Insurance
5. **DISCUSSION ITEMS/PRESENTATION OF SPECIAL REPORTS** – The Board will receive a report from Connor Pennington, Intern, recapping his time with Village Fire Department.
6. **DISCUSSION OF AND POSSIBLE ACTION REGARDING PAST FINANCIAL MATTERS**
- The Board of Commissioners will discuss and take any action necessary related to past financial matters, the resulting forensic audit, and steps toward resolution.
7. **DISCUSSION OF AND POSSIBLE ACTION REGARDING TIMING AND PAYMENT OF 2024 AUDIT** - The Board of Commissioners will discuss and take any action necessary related to 2024 financial audit and related matters.
8. **DISCUSSION OF AND POSSIBLE ACTION REGARDING INVESTMENT POLICY RESOLUTION**- The Board of Commissioners will discuss and take action on a Resolution updating the Village Fire Department Investment Policy.
9. **DISCUSSION OF AND POSSIBLE ACTION REGARDING INSURANCE PROPOSALS**
- The Board of Commissioners will discuss and take any action necessary related to insurance proposals.

I certify that the agenda for the 23rd of July 2025 Regular Monthly Board Meeting was posted at the fire department this the 18th day of July 2025, at 2:00 P.M. – Amy Buckert, Administrator/Finance Director.

The facility is wheelchair-accessible and accessible parking is available. Requests for accommodations or interpretive services must be made at least forty-eight (48) hours prior to this meeting. Please contact the Fire Chief’s Office at (713) 468-7941 for further information.

10. **EXECUTIVE SESSION** - The Board of Commissioners will retire into Executive Session as authorized by Chapter 551; Texas Government Code, to seek legal advice related to the following matters:
 - A. Executive session pursuant to Texas Government Code Section 551.074 authorizing a governmental body to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee;
 1. Fire Chief
 2. Potential Administrative Support
 - B. Executive session pursuant to Section 551.071 consultation with attorney regarding pending or contemplated litigation
11. **ACTION – CLOSED SESSION** – The Board of Directors will consider and take any actions necessary on items discussed in Executive Session
12. **FUTURE TOPICS**
13. **NEXT MEETING DATE**
August 27, 2025
14. **ADJOURNMENT**

I certify that the agenda for the 23rd of July 2025 Regular Monthly Board Meeting was posted at the fire department this the 18th day of July 2025, at 2:00 P.M. – Amy Buckert, Administrator/Finance Director.

The facility is wheelchair-accessible and accessible parking is available. Requests for accommodations or interpretive services must be made at least forty-eight (48) hours prior to this meeting. Please contact the Fire Chief's Office at (713) 468-7941 for further information.

VILLAGE FIRE DEPARTMENT
REGULAR MONTHLY BOARD MEETING AGENDA
Wednesday, June 25, 2025, 6:00 P.M

1. CALL TO ORDER

A regular fire commission meeting of the Village Fire Department was held on Wednesday, April 23, 2025, at 901 Corbindale, Houston, Texas 77024. It began at 6:04 p.m. and was presided over by Dan Ramey. The secretary was present virtually.

Present & Voting Were:

City of Piney Point Village
City of Spring Valley Village
City of City of Hunters Creek
City of Hilshire Village
City of Bunker Hill Village
City of Hedwig Village

Alternate Dan Ramey, Chair
Commissioner John Lisenby, Vice Chair
Commissioner Rob Adams, Treasurer
Commissioner Mike Garofalo, Secretary
Commissioner Keith Brown
Commissioner Matt Woodruff

Present Were:

City of Bunker Hill Village
City of Hedwig Village
City of Hilshire Village
City of Piney Point Village
City of Spring Valley Village

Alternate Clara Towsley
Alternate Patrick Breckon
Mayor Robert (Bob) Buesinger
Commissioner Henry Kollenberg
Alternate Steve Bass

Village Fire Department
Administrative Staff

Fire Chief, Howard Miller
Amy Buckert, Administrator/Finance Director (virtual),
Katherine Stuart, Administrative Specialist

Randle Law Firm

Attorney Brandon Morris

Not Present Were:

City of Hunters Creek

Alternate John DeWitt

2. COMMENTS FROM THE PUBLIC – Comments are limited to 3 minutes each.

There were no comments from the public.

3. CONSENT AGENDA – All Consent Agenda items listed are considered to be routine by the Board of Commissioners and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

- A.** Approval of Minutes – Regular Monthly Board Meeting Minutes May 21, 2025
- B.** Approval of Bills Paid – May 2025

Commissioner Adams made a motion to approve the consent agenda.

Motion: Woodruff

Second: Brown

Unanimously approved

4. REPORTS

- A. Treasurer's Financial Reports and possible action – May 2025
- B. Administrator's Report and possible action – May 2025
- C. Investment Report – May 2025
- D. Fire Chief's Report and possible action – May 2025

The department is fully staffed, although there are several out right now. One captain has a knee injury that's still going through physical therapy. A medic has had some sinus issues and surgery, and will be out for about a week. Another medic is out with a broken toe that had some swelling until July 6th.

Captain King just recently graduated from Texas Fire Chiefs Association, Texas Fire Chiefs Academy, with the designation of chief fire executive. This is a two-year program that is one of the premier programs in the country.

Chief stated he is waiting for the Commission to finish with the agreement on the ladder truck. Once he has the chair's approval he'll sign the agreement, and hopefully in a couple weeks take possession of the ladder truck.

No major incidences for the villages. There were 61 fire incidences, 115 EMS, 14 non-emergency service calls, for a total of 190 calls. Average response time was four minutes, 19 seconds.

No action was taken.

- 5. DISCUSSION ITEMS/PRESENTATION OF SPECIAL REPORTS – The Board will discuss and consider possible action on the following:**
- A. Temporary Aerial Apparatus

The lease agreement is anticipated to be completed by the attorney by the end of the week.

No action was taken.

- 6. DISCUSSION OF AND POSSIBLE ACTION ON THE FOLLOWING – The Board will discuss and consider possible action on the following:**
- A. Budget Amendment
 - 1. 2025-03

There was discussion about the timing of the training tower repairs and the process to receive quotes/bids.

Chief asked the Commission if they wanted to go forward on the bid process now. He asked if they wanted a consultant to do that or do you want us to send out a request for a proposal for that? He asked if three bids were necessary. He was advised that the job would need to be advertised and bid if under \$50,000 and bid prior to September 1. If after September 1, the Department would just need to seek quotes for anything under \$100,000, and three of those quotes would need to be from HUBs (Historically Underutilized Businesses).

No action was taken.

- 7. DISCUSSION OF AND POSSIBLE ACTION REGARDING PAST FINANCIAL MATTERS – The Board of Commissioners will discuss and take any action necessary related to past financial matters, the resulting forensic audit, and steps toward resolution.**

This item was discussed in Executive Session.

- 8. DISCUSSION OF AND POSSIBLE ACTION REGARDING TIMING AND PAYMENT OF 2024 AUDIT – The Board of Commissioners will discuss and take**

any action necessary related to 2024 financial audit and related matters.

This item was discussed in Executive Session.

- 9. DISCUSSION OF AND POSSIBLE ACTION REGARDING INTERN POLICY** - The Board of Commissioners will discuss and take any action necessary related to the policy for internship.

The policy was circulated and there were no questions. The Commission gave the Chief discretion to finish up a job description.

No action was taken.

- 10. DISCUSSION OF AND POSSIBLE ACTION REGARDING AMENDMENT TO THE VFD BYLAWS** - The Board of Commissioners will discuss and take any action necessary related to amending the VFD bylaws.

Brandon mailed out the hard copies more than 10 days before the meeting, which is what the dated bylaws mandate.

There are three changes:

Article 2 was changing the rotation of officers from the end of the board meeting in April to May 1st, which is consistent with the interlocal.

Article 4 was to remove appointment of all committees from being done by the chairman of the board. That was to sync up with the interlocal.

Section 5, Brandon recommended a change that the written copy of the proposed amendment changes be emailed to the commissioners at their city email addresses instead of mailed to city addresses.

Commissioner Woodruff made a motion to approve the consent agenda.

Motion: Woodruff

Second: Brown

Unanimously approved

- 11. DISCUSSION OF DELEGATION OF AUTHORITY** - The Board of Commissioners will discuss and take any action necessary related to the delegation of authority.

The Chair started a project with Amy to document fully all approvals. The board will have to approve it.

This will document every kind of a transaction the Department may have, at what level, how much, who has to approve, second approvals, cities, etc. It is a living document and can be updated as often as necessary.

No action was taken.

- 12. DISCUSSION OF AND POSSIBLE ACTION REGARDING INSURANCE PROPOSALS** - The Board of Commissioners will discuss and take any action necessary related to insurance proposals.

The Commission asked the Administrator to invite the insurance broker (property/casualty) in for the next month's meeting to discuss options for insurance now that VFIS is declining to insure us for the upcoming year.

No action was taken.

- 13. EXECUTIVE SESSION** - The Board of Commissioners will retire into Executive Session as authorized by Chapter 551; Texas Government Code, to seek legal advice related to the following matters:

- A.** Executive session pursuant to Texas Government Code Section 551.074 authorizing a governmental body to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee;

1. Chief
2. Potential Administrative Support
3. Captain
4. Fire Medic 2

- B.** Executive session pursuant to Section 551.071 consultation with attorney regarding pending or contemplated litigation

Executive Session was convened at 7:50 pm.

Executive Session was adjourned at 8:12 pm.

- 14. ACTION – CLOSED SESSION** – The Board of Directors will consider and take any actions necessary on items discussed in Executive Session

No action was taken.

- 15. FUTURE TOPICS**

- 16. NEXT MEETING DATE**
July 23, 2025

- 17. ADJOURNMENT**

There was a motion to adjourn by Commissioner Lisenby.

Motion: Lisenby
Second: Brown
Unanimously approved

Check Detail Report

Village Fire Department

June 2025

TRANSACTION DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION		CLEARED	AMOUNT
12025 12025 BUCKERT, AMY (6002) - 2							
4771							
06/24/2025	Expense		Turboscribe	TURBOSCRIBE.AI	TURBOSCRIBE.AWA US	Reconciled	20.00
06/24/2025	Expense		Turboscribe	TURBOSCRIBE.AI	TURBOSCRIBE.AWA US		20.00
4779							
06/26/2025	Expense			EZCATER*CORNER BAKERY	800-488-1803 MA US	Reconciled	264.02
06/26/2025	Expense			EZCATER*CORNER BAKERY	800-488-1803 MA US		264.02
12035 12035 MILLER, TIMOTHY (2075) - 2							
4824							
06/30/2025	Expense		Texas Fire Chiefs Association	TEXAS FIRE CHIEFS ASSOCIA	512-9397277 TX US	Cleared	1,250.00
06/30/2025	Expense		Texas Fire Chiefs Association	TEXAS FIRE CHIEFS ASSOCIA	512-9397277 TX US		1,250.00
4825							
06/30/2025	Expense			TEXAS FIRE DEPARTMENT	WWW.TXFDFACILTX US	Cleared	150.00
06/30/2025	Expense			TEXAS FIRE DEPARTMENT	WWW.TXFDFACILTX US		150.00
12045 12045 DEPAUL, FRANK (4657) - 2							
4761							
06/11/2025	Expense		Sam's Club	SAMSClub.COM	888-746-7726 AR US	Reconciled	427.22
06/11/2025	Expense		Sam's Club	SAMSClub.COM	888-746-7726 AR US		427.22
4826							
06/29/2025	Expense		Sam's Club	SAMSClub.COM	888-746-7726 AR US	Reconciled	323.50
06/29/2025	Expense		Sam's Club	SAMSClub.COM	888-746-7726 AR US		323.50
11010 GENERAL FUND (2634)							
4528							
06/02/2025	Expense		1st Bankcard Ctr. ccd	ONLINE PMT 1ST BANKCARD CTRCCD C ONLINE PMT 1ST BANKCARD CTRCCD CCXXXXXX8125 0000VILLAG		Reconciled	- 2,961.03
06/02/2025	Expense		1st Bankcard Ctr. ccd	Witt CC - ONLINE PMT 1ST BANKCARD CTRCCD C ONLINE PMT 1ST BANKCARD CTRCCD CCXXXXXX8125 0000VILLAG		Uncleared	- 2,961.03
4551							
06/02/2025	Bill Payment (Check)		Municipal Emergency Services			Reconciled	-479.81
06/02/2025	Bill Payment (Check)		Municipal Emergency Services				-479.81
4552							
06/02/2025	Expense		8x8	7ZWM3KV 8X8	CCD B 7ZWM3KV 8X8 CCD BB3V Village Fire D	Reconciled	-450.69
06/02/2025	Expense		8x8	7ZWM3KV 8X8	CCD B 7ZWM3KV 8X8 CCD BB3V Village Fire D		450.69

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Village Fire Department

June 2025

TRANSACTION DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLEARED	AMOUNT
4846						
06/02/2025	Expense		1st Bankcard Ctr. ccd	ONLINE PMT 1ST BANKCARD CTRCCD C ONLINE PMT 1ST BANKCARD CTRCCD CCXXXXXX8114 0000VILLAG	Reconciled	-126.36
06/02/2025	Expense		1st Bankcard Ctr. ccd	ONLINE PMT 1ST BANKCARD CTRCCD C ONLINE PMT 1ST BANKCARD CTRCCD CCXXXXXX8114 0000VILLAG	Uncleared	-126.36
4847						
06/02/2025	Expense		1st Bankcard Ctr. ccd	ONLINE PMT 1ST BANKCARD CTRCCD C ONLINE PMT 1ST BANKCARD CTRCCD CCXXXXXX8103 0000VILLAG	Reconciled	-357.11
06/02/2025	Expense		1st Bankcard Ctr. ccd	ONLINE PMT 1ST BANKCARD CTRCCD C ONLINE PMT 1ST BANKCARD CTRCCD CCXXXXXX8103 0000VILLAG	Uncleared	-357.11
4851						
06/02/2025	Expense		1st Bankcard Ctr. ccd	H Miller CC - ONLINE PMT 1ST BANKCARD CTRCCD C ONLINE PMT 1ST BANKCARD CTRCCD CCXXXXXX8119 0000VILLAG	Reconciled	-575.93
06/02/2025	Expense		1st Bankcard Ctr. ccd	H Miller CC - ONLINE PMT 1ST BANKCARD CTRCCD C ONLINE PMT 1ST BANKCARD CTRCCD CCXXXXXX8119 0000VILLAG	Uncleared	-575.93
4852						
06/02/2025	Expense		1st Bankcard Ctr. ccd	Stuart CC - ONLINE PMT 1ST BANKCARD CTRCCD C ONLINE PMT 1ST BANKCARD CTRCCD CCXXXXXX8123 0000VILLAG	Reconciled	-625.01
06/02/2025	Expense		1st Bankcard Ctr. ccd	Stuart CC - ONLINE PMT 1ST BANKCARD CTRCCD C ONLINE PMT 1ST BANKCARD CTRCCD CCXXXXXX8123 0000VILLAG	Uncleared	-625.01
4855						
06/02/2025	Expense		1st Bankcard Ctr. ccd	Depaul CC - ONLINE PMT 1ST BANKCARD CTRCCD C ONLINE PMT 1ST BANKCARD CTRCCD CCXXXXXX8107 0000VILLAG	Reconciled	-3,842.60
06/02/2025	Expense		1st Bankcard Ctr. ccd	Depaul CC - ONLINE PMT 1ST BANKCARD CTRCCD C ONLINE PMT 1ST BANKCARD CTRCCD CCXXXXXX8107 0000VILLAG	Uncleared	-3,842.60
4568						
06/03/2025	Expense		TMRS	TMRS payment for May 2025 - PAYROLL TMRS CCD 4 PAYROLL TMRS CCD 40389 VILLAGE FIRE D	Reconciled	- 63,513.05
06/03/2025	Expense		TMRS	TMRS payment for May 2025 - PAYROLL TMRS CCD 4 PAYROLL TMRS CCD 40389 VILLAGE FIRE D	Uncleared	- 63,513.05
4569						
06/03/2025	Expense		PS Lightwave	WEBPAYMENT PSLIGHTWAVEINC WEB	Reconciled	-1,015.22
06/03/2025	Expense		PS Lightwave	WEBPAYMENT PSLIGHTWAVEINC WEB		1,015.22
4667						
06/03/2025	Expense		VMIG	Transfer XXX2634 to XXX7773: VMI Transfer XXX2634 to XXX7773: VMIG June 2025 payment fr	Reconciled	- 93,171.13
06/03/2025	Expense		VMIG	VMIG June 2025	Uncleared	-1,706.51
06/03/2025	Expense		VMIG	VMIG June 2025		1,746.13
06/03/2025	Expense		VMIG	VMIG June 2025	Uncleared	- 12,555.72
06/03/2025	Expense		VMIG	VMIG June 2025		77,162.77

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Village Fire Department
June 2025

TRANSACTION DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLEARED	AMOUNT
4570						
06/04/2025	Expense		IRS	USATAXPYMT IRS CCD X USATAXPYMT IRS CCD XXXXXXXXXXXX2177 VILLAGE FIRE D	Reconciled	-
						53,277.87
06/04/2025	Expense		IRS	PPE05252025	Uncleared	-
						20,778.91
06/04/2025	Expense		IRS	PPE05252025	Uncleared	-
						32,498.96

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TRANSACTION DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLEARED	AMOUNT
4649						
06/09/2025	Expense		Child Support	CHILDSUPP Texas SDU CCD 2 CHILDSUPP Texas SDU CCD XXXXXXXX2523352 VILLAGE FIRE D	Reconciled	-2,287.43
06/09/2025	Expense		Child Support	CHILDSUPP Texas SDU CCD 2 CHILDSUPP Texas SDU CCD XXXXXXXX2523352 VILLAGE FIRE D	Uncleared	-2,287.43
4650						
06/09/2025	Expense		Tipalti	EDI PYMNTS Tipalti, Inc. CCD F EDI PYMNTS Tipalti, Inc. CCD FR13583_bf360a3 Village F	Reconciled	-23,552.21
06/09/2025	Expense		Tipalti	EDI PYMNTS Tipalti, Inc. CCD F EDI PYMNTS Tipalti, Inc. CCD FR13583_bf360a3 Village F	Uncleared	23,552.21
4659						
06/10/2025	Bill Payment (Check)		3L Energy Solutions		Reconciled	-6,289.02
06/10/2025	Bill Payment (Check)		3L Energy Solutions			-6,289.02
4660						
06/10/2025	Expense		Starlink	STARLINK I STARLINK INTERNECCD S STARLINK I STARLINK INTERNECCD ST-P3T2Y3J8R2Z8 VILLAGE	Reconciled	-65.00
06/10/2025	Expense		Starlink	STARLINK I STARLINK INTERNECCD S STARLINK I STARLINK INTERNECCD ST-P3T2Y3J8R2Z8 VILLAGE		65.00
4661						
06/10/2025	Expense		ENGIE	BILL PAY ENGIE REG IMMEDI WEB BILL PAY ENGIE REG IMMEDI WEB XXXXXXXX7351	Reconciled	-2,734.95
06/10/2025	Expense		ENGIE	BILL PAY ENGIE REG IMMEDI WEB BILL PAY ENGIE REG IMMEDI WEB XXXXXXXX7351		2,734.95
4662						
06/10/2025	Expense		FirstNet	PAYMENT ATT XXXXXXXX8881892 PAYMENT ATT XXXXXXXX8881892 PPD	Reconciled	-505.08
06/10/2025	Expense		FirstNet	PAYMENT ATT XXXXXXXX8881892 PAYMENT ATT XXXXXXXX8881892 PPD		505.08
4668						
06/11/2025	Bill Payment (Check)	48021dd57be64161	VFIS of Texas		Reconciled	-23,596.00
06/11/2025	Bill Payment (Check)	48021dd57be64161	VFIS of Texas			-23,596.00
4669						
06/11/2025	Bill Payment (Check)	71683717c5ac4f63	Konica Minolta		Reconciled	-255.14
06/11/2025	Bill Payment (Check)	71683717c5ac4f63	Konica Minolta			-255.14
4670						
06/11/2025	Expense		Kotapay/Village WIRE	WIRE TO REF 437 Kotapay/Village WIRE TO REF 437 Kotapay/Village Fire	Reconciled	-
						176,709.44

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Village Fire Department

June 2025

TRANSACTION DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLEARED	AMOUNT
06/11/2025	Expense		Kotapay/Village WIRE	WIRE TO REF 437 Kotapay/Village WIRE TO REF 437 Kotapay/Village Fire	Uncleared	176,709.44
4671						
06/11/2025	Expense		Employee Reimbursement	employee reimbursement to Flores for EMS cert - Payroll Tracking ID:2822017	Reconciled	-96.00
06/11/2025	Expense		Employee Reimbursement	employee reimbursement to Flores for EMS cert - Payroll Tracking ID:2822017		96.00
4672						
06/11/2025	Bill Payment (Check)		Bound Tree		Reconciled	-709.72
06/11/2025	Bill Payment (Check)		Bound Tree			-709.72

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Village Fire Department

June 2025

TRANSACTION DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLEARED	AMOUNT
4673						
06/11/2025	Expense		Howard Miller	Howard Miller monthly cell phone allowance - Payroll Tracking ID:2744231	Reconciled	-57.00
06/11/2025	Expense		Howard Miller	Howard Miller monthly cell phone allowance - Payroll Tracking ID:2744231		57.00
4674						
06/11/2025	Expense			Union & Valic payment PPE06102025 ACH Payments Tracking ID:28233 3 ACH Payments Tracking ID:28233 32	Reconciled	-
						1,225.00
06/11/2025	Expense			Union PPE06102025	Uncleared	-
						1,050.00
06/11/2025	Expense			Valic PPE06102025	Uncleared	-175.00
4675						
06/11/2025	Expense		Home Depot	invoice 5012527 statement date 5/28/2025 DC Witt purchased screwdriver set, hex key set, trufuel50 ONLINE PMT HOME DEPOT COMM WEB ONLINE PMT HOME DEPOT COMM WEB XXXXXXXX9881765	Reconciled	-180.34
06/11/2025	Expense		Home Depot	invoice 5012527 statement date 5/28/2025 DC Witt purchased screwdriver set, hex key set, trufuel50 ONLINE PMT HOME DEPOT COMM WEB ONLINE PMT HOME DEPOT COMM WEB XXXXXXXX9881765		180.34
4677						
06/11/2025	Expense			Service Dates: 03.28.2025 - 04.27.2025 UTILITY DD Memorial Village 1130 UTILITY DD Memorial Village XXXXXXXX0002214 PPD	Reconciled	-186.50
06/11/2025	Expense			Service Dates: 03.28.2025 - 04.27.2025 UTILITY DD Memorial Village 1130 UTILITY DD Memorial Village XXXXXXXX0002214 PPD		186.50
4694						
06/12/2025	Expense		Americhex, Inc.	BILLING NATPAY-13717494 CCD 1 BILLING NATPAY-13717494 CCD 13717494 VILLAGE FIRE D	Reconciled	-892.25
06/12/2025	Expense		Americhex, Inc.	BILLING NATPAY-13717494 CCD 1 BILLING NATPAY-13717494 CCD 13717494 VILLAGE FIRE D		892.25
4707						
06/13/2025	Expense		Tipalti	EDI PYMNTS Tipalti, Inc. CCD F EDI PYMNTS Tipalti, Inc. CCD FR13583_71e3ad4 Village F	Reconciled	-
						4,639.71
06/13/2025	Expense		Tipalti	EDI PYMNTS Tipalti, Inc. CCD F EDI PYMNTS Tipalti, Inc. CCD FR13583_71e3ad4 Village F	Uncleared	4,639.71
4710						
06/13/2025	Expense		Legal Shield	GRP PAYMT LEGALSHIELD WEB GRP PAYMT LEGALSHIELD WEB XXXXXXXX0008702	Reconciled	-146.50
06/13/2025	Expense		Legal Shield	GRP PAYMT LEGALSHIELD WEB GRP PAYMT LEGALSHIELD WEB XXXXXXXX0008702	Uncleared	-146.50
4711						
06/13/2025	Expense		Aflac	ACHPMT AFLAC COLUMBUS CCD 1 ACHPMT AFLAC COLUMBUS CCD 100413217 HXXXXXXXXX9201	Reconciled	-938.07
06/13/2025	Expense		Aflac	ACHPMT AFLAC COLUMBUS CCD 1 ACHPMT AFLAC COLUMBUS CCD 100413217 HXXXXXXXXX9201	Uncleared	-938.07
4712						
06/13/2025	Expense		Nationwide	PAYMENTS NATIONWIDE XXXXXX0256 PAYMENTS NATIONWIDE XXXXXXXX5643272 PPD	Reconciled	-
						7,029.00

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TRANSACTION DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLEARED	AMOUNT
06/13/2025	Expense		Nationwide	PAYMENTS NATIONWIDE XXXXXX0256 PAYMENTS NATIONWIDE XXXXXXXX5643272 PPD	Uncleared	-
						7,029.00
4713						
06/13/2025	Expense		Nationwide	PAYMENTS NATIONWIDE XXXXXX0256 PAYMENTS NATIONWIDE XXXXXXXX5643271 PPD	Reconciled	-
						1,767.00
06/13/2025	Expense		Nationwide	PAYMENTS NATIONWIDE XXXXXX0256 PAYMENTS NATIONWIDE XXXXXXXX5643271 PPD	Uncleared	-
						1,767.00

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Village Fire Department

June 2025

TRANSACTION DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLEARED	AMOUNT
4709						
06/16/2025	Bill Payment (Check)		Mercury Medical		Reconciled	-193.65
06/16/2025	Bill Payment (Check)		Mercury Medical			-193.65
4724						
06/17/2025	Expense		Tipalti	EDI PYMNTS Tipalti, Inc. CCD F EDI PYMNTS Tipalti, Inc. CCD FR13583_f8d7edd Village F	Reconciled	-89.40
06/17/2025	Expense		Tipalti	EDI PYMNTS Tipalti, Inc. CCD F EDI PYMNTS Tipalti, Inc. CCD FR13583_f8d7edd Village F	Uncleared	89.40
4725						
06/17/2025	Expense		Pitney Bowes	DIRECT DEB Pitney Purchase CCD P DIRECT DEB Pitney Purchase CCD PBPurchasPwr blank blan	Reconciled	-245.55
06/17/2025	Expense		Pitney Bowes	DIRECT DEB Pitney Purchase CCD P DIRECT DEB Pitney Purchase CCD PBPurchasPwr blank blan		245.55
4735						
06/18/2025	Expense		Tipalti	EDI PYMNTS Tipalti, Inc. CCD F EDI PYMNTS Tipalti, Inc. CCD FR13583_5d6c0d4 Village F	Reconciled	-
						27,618.83
06/18/2025	Expense		Tipalti	EDI PYMNTS Tipalti, Inc. CCD F EDI PYMNTS Tipalti, Inc. CCD FR13583_5d6c0d4 Village F	Uncleared	27,618.83
4736						
06/18/2025	Expense		IRS	USATAXPYMT IRS CCD X USATAXPYMT IRS CCD XXXXXXXXXXXX0277 VILLAGE FIRE D	Reconciled	-
						60,150.45
06/18/2025	Expense		IRS	PPE06102025	Uncleared	-
						24,582.63
06/18/2025	Expense		IRS	PPE06102025	Uncleared	-
						35,567.82
4746						
06/20/2025	Expense		Tipalti	EDI PYMNTS Tipalti, Inc. CCD F EDI PYMNTS Tipalti, Inc. CCD FR13583_657177c Village F	Reconciled	-
						33,024.08
06/20/2025	Expense		Tipalti	EDI PYMNTS Tipalti, Inc. CCD F EDI PYMNTS Tipalti, Inc. CCD FR13583_657177c Village F	Uncleared	33,024.08
4748						
06/23/2025	Bill Payment (Check)		3L Energy Solutions		Reconciled	-
						10,773.64
06/23/2025	Bill Payment (Check)		3L Energy Solutions			-
						10,773.64
4750						
06/23/2025	Expense		Pitney Bowes	DIRECT DEB Pitney Bowes CCD P DIRECT DEB Pitney Bowes CCD PBLeasing blank blank	Reconciled	-230.82
06/23/2025	Expense		Pitney Bowes	DIRECT DEB Pitney Bowes CCD P DIRECT DEB Pitney Bowes CCD PBLeasing blank blank		230.82
4751						
06/23/2025	Expense		Child Support	CHILDSUPP Texas SDU CCD 2 CHILDSUPP Texas SDU CCD XXXXXXXXX2523352 VILLAGE FIRE D	Reconciled	-2,287.43
06/23/2025	Expense		Child Support	CHILDSUPP Texas SDU CCD 2 CHILDSUPP Texas SDU CCD XXXXXXXXX2523352 VILLAGE FIRE D	Uncleared	-2,287.43
4757						
06/24/2025	Expense		Pitney Bowes	red ink refill for postage meter - DIRECT DEB Pitney Bowes CCD P DIRECT DEB Pitney Bowes CCD PBNNonLeasing blank blank	Reconciled	-86.09

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TRANSACTION DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLEARED	AMOUNT
06/24/2025	Expense		Pitney Bowes	red ink refill for postage meter - DIRECT DEB Pitney Bowes PBNonLeasing blank blank	CCD P DIRECT DEB Pitney Bowes CCD	86.09

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TRANSACTION DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLEARED	AMOUNT
4759						
06/24/2025	Expense		Comcast	CABLE SVCS COMCAST-XFINITY 02100 CABLE SVCS COMCAST-XFINITY XXXXXXXX1278883 PPD	Reconciled	-597.98
06/24/2025	Expense		Comcast	CABLE SVCS COMCAST-XFINITY 02100 CABLE SVCS COMCAST-XFINITY XXXXXXXX1278883 PPD		597.98
4766						
06/25/2025	Expense		Henry Schein	AR-EFT HENRY SCHEIN, INCCD 0 AR-EFT HENRY SCHEIN, INCCD 02592877 1747699 REF*6O*174	Reconciled	-577.44
06/25/2025	Expense		Henry Schein	AR-EFT HENRY SCHEIN, INCCD 0 AR-EFT HENRY SCHEIN, INCCD 02592877 1747699 REF*6O*174		577.44
4769						
06/26/2025	Bill Payment (Check)	cf7eab8f77104675	Henry Schein		Uncleared	-492.39
06/26/2025	Bill Payment (Check)	cf7eab8f77104675	Henry Schein			-492.39
4770						
06/26/2025	Bill Payment (Check)	5e2b4782303a4ba4	Henry Schein		Uncleared	-142.00
06/26/2025	Bill Payment (Check)	5e2b4782303a4ba4	Henry Schein			-142.00
4774						
06/26/2025	Expense		Kotapay/Village WIRE	WIRE TO REF 213 Kotapay/Village WIRE TO REF 213 Kotapay/Village Fire	Reconciled	-
06/26/2025	Expense		Kotapay/Village WIRE	WIRE TO REF 213 Kotapay/Village WIRE TO REF 213 Kotapay/Village Fire	Uncleared	162,220.85
4776						
06/26/2025	Expense			Payroll Tracking ID:2782026	Reconciled	-3,833.31
06/26/2025	Expense			Payroll Tracking ID:2782026		3,833.31
4777						
06/26/2025	Expense			ACH Payments Tracking ID:28598 3 ACH Payments Tracking ID:28598 33	Reconciled	-1,225.00
06/26/2025	Expense			Union PPE06252025	Uncleared	-1,050.00
06/26/2025	Expense			Valic PPE06252025	Uncleared	-175.00
4790						
06/27/2025	Expense		Nationwide	PAYMENTS NATIONWIDE XXXXXX0231 PAYMENTS NATIONWIDE XXXXXXXX3156710 PPD	Reconciled	-7,279.00
06/27/2025	Expense		Nationwide	PAYMENTS NATIONWIDE XXXXXX0231 PAYMENTS NATIONWIDE XXXXXXXX3156710 PPD	Uncleared	-7,279.00
4791						
06/27/2025	Expense		Nationwide	PAYMENTS NATIONWIDE XXXXXX0231 PAYMENTS NATIONWIDE XXXXXXXX3156709 PPD	Reconciled	-1,767.00

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TRANSACTION DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLEARED	AMOUNT
06/27/2025	Expense		Nationwide	PAYMENTS NATIONWIDE XXXXXX0231 PAYMENTS NATIONWIDE XXXXXXXX3156709 PPD	Uncleared	-1,767.00
4793						
06/27/2025	Expense		Dr. Hutch Stilgenbauer	ACH Payments Tracking ID:27818 3 ACH Payments Tracking ID:27818 32	Reconciled	-1,250.00
06/27/2025	Expense		Dr. Hutch Stilgenbauer	medical director - ACH Payments Tracking ID:27818 3 ACH Payments Tracking ID:27818 32	Uncleared	1,250.00
4794						
06/27/2025	Expense		Aflac	ACHPMT AFLAC COLUMBUS CCD 1 ACHPMT AFLAC COLUMBUS CCD 101210899 HXXXXXXXXX9401	Reconciled	-938.07

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TRANSACTION DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLEARED	AMOUNT
06/27/2025 4795	Expense		Aflac	ACHPMT AFLAC COLUMBUS CCD 1 ACHPMT AFLAC COLUMBUS CCD 101210899 HXXXXXXXXX9401	Uncleared	-938.07
06/27/2025	Bill Payment (Check)		Texas Pride Disposal		Reconciled	-198.58
06/27/2025 4797	Bill Payment (Check)		Texas Pride Disposal			-198.58
06/27/2025	Expense		1st Bankcard Ctr. ccd	ONLINE PMT 1ST BANKCARD CTRCCD C ONLINE PMT 1ST BANKCARD CTRCCD CCXXXXXX8198 0000VILLAG	Reconciled	-
06/27/2025	Expense		1st Bankcard Ctr. ccd	Depaul CC - ONLINE PMT 1ST BANKCARD CTRCCD C ONLINE PMT 1ST BANKCARD CTRCCD CCXXXXXX8198 0000VILLAG	Uncleared	1,378.65
06/27/2025 4798	Expense		1st Bankcard Ctr. ccd	ONLINE PMT 1ST BANKCARD CTRCCD C ONLINE PMT 1ST BANKCARD CTRCCD CCXXXXXX8202 0000VILLAG	Reconciled	-131.53
06/27/2025	Expense		1st Bankcard Ctr. ccd	Fire Marshal CC - ONLINE PMT 1ST BANKCARD CTRCCD C ONLINE PMT 1ST BANKCARD CTRCCD CCXXXXXX8202 0000VILLAG	Uncleared	131.53
06/27/2025 4799	Expense		1st Bankcard Ctr. ccd	ONLINE PMT 1ST BANKCARD CTRCCD C ONLINE PMT 1ST BANKCARD CTRCCD CCXXXXXX8216 0000VILLAG	Reconciled	-777.65
06/27/2025	Expense		1st Bankcard Ctr. ccd	T Miller CC - ONLINE PMT 1ST BANKCARD CTRCCD C ONLINE PMT 1ST BANKCARD CTRCCD CCXXXXXX8216 0000VILLAG	Uncleared	777.65
06/27/2025 4800	Expense		1st Bankcard Ctr. ccd	ONLINE PMT 1ST BANKCARD CTRCCD C ONLINE PMT 1ST BANKCARD CTRCCD CCXXXXXX8212 0000VILLAG	Reconciled	-842.57
06/27/2025	Expense		1st Bankcard Ctr. ccd	H Miller CC - ONLINE PMT 1ST BANKCARD CTRCCD C ONLINE PMT 1ST BANKCARD CTRCCD CCXXXXXX8212 0000VILLAG	Uncleared	842.57
06/27/2025 4801	Expense		1st Bankcard Ctr. ccd	ONLINE PMT 1ST BANKCARD CTRCCD C ONLINE PMT 1ST BANKCARD CTRCCD CCXXXXXX8218 0000VILLAG	Reconciled	-281.37
06/27/2025	Expense		1st Bankcard Ctr. ccd	Stuart CC - ONLINE PMT 1ST BANKCARD CTRCCD C ONLINE PMT 1ST BANKCARD CTRCCD CCXXXXXX8218 0000VILLAG	Uncleared	281.37
06/27/2025 4802	Expense		1st Bankcard Ctr. ccd	ONLINE PMT 1ST BANKCARD CTRCCD C ONLINE PMT 1ST BANKCARD CTRCCD CCXXXXXX8221 0000VILLAG	Reconciled	-433.92
06/27/2025	Expense		1st Bankcard Ctr. ccd	Witt CC - ONLINE PMT 1ST BANKCARD CTRCCD C ONLINE PMT 1ST BANKCARD CTRCCD CCXXXXXX8221 0000VILLAG	Uncleared	433.92
06/27/2025 4803	Expense		1st Bankcard Ctr. ccd	ONLINE PMT 1ST BANKCARD CTRCCD C ONLINE PMT 1ST BANKCARD CTRCCD CCXXXXXX8194 0000VILLAG	Reconciled	-456.39
06/27/2025	Expense		1st Bankcard Ctr. ccd	Buckert CC - ONLINE PMT 1ST BANKCARD CTRCCD C ONLINE PMT 1ST BANKCARD CTRCCD CCXXXXXX8194 0000VILLAG	Uncleared	456.39

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TRANSACTION DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION		CLEARED	AMOUNT
4804							
06/30/2025	Expense		Center Point Energy	ENT ACH DR CPENERGY ENTEX 021000 ENT ACH DR CPENERGY ENTEX XXXXXXXX2127461 PPD		Reconciled	-185.65
06/30/2025	Expense		Center Point Energy	ENT ACH DR CPENERGY ENTEX 021000 ENT ACH DR CPENERGY ENTEX XXXXXXXX2127461 PPD			185.65
12030 MARSHAL, FIRE (5283) - 2							
4756							
06/22/2025	Expense		Adobe	ADOBE INC.	408-536-6000 CA US	Reconciled	46.53
06/22/2025	Expense		Adobe	ADOBE INC.	408-536-6000 CA US		46.53

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Village Fire Department

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TRANSACTION DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLEARED	AMOUNT
12040 MILLER, HOWARD (3921) - 2						
4678						
06/10/2025	Expense			Dispatch training for Baldwin - MEDICAL PRIORITY CONSU PRIORITYDISPAUT US	Reconciled	425.00
06/10/2025	Expense			Dispatch training for Baldwin - MEDICAL PRIORITY CONSU PRIORITYDISPAUT US		425.00
11020 SAVINGS (8337)						
4564						
06/03/2025	Expense			Transfer XXX8337 to XXX2634:cash Transfer XXX8337 to XXX2634:cash transfer to pay VMIG	Reconciled	-93,171.13
06/03/2025	Expense			Transfer XXX8337 to XXX2634:cash Transfer XXX8337 to XXX2634:cash transfer to pay VMIG	Uncleared	93,171.13
4599						
06/06/2025	Expense			Transfer XXX8337 to XXX2634:bill Transfer XXX8337 to XXX2634:bills payment batch 060620	Reconciled	-60,000.00
06/06/2025	Expense			Transfer XXX8337 to XXX2634:bill Transfer XXX8337 to XXX2634:bills payment batch 060620	Uncleared	60,000.00
4666						
06/10/2025	Expense			Transfer XXX8337 to XXX2634:payr Transfer XXX8337 to XXX2634:payroll and bills 15th of	Reconciled	-300,000.00
06/10/2025	Expense			Transfer XXX8337 to XXX2634:payr Transfer XXX8337 to XXX2634:payroll and bills 15th of	Uncleared	300,000.00
4778						
06/26/2025	Expense			Transfer XXX8337 to XXX2634:payr Transfer XXX8337 to XXX2634:payroll and bills end of m	Reconciled	-300,000.00
06/26/2025	Expense			Transfer XXX8337 to XXX2634:payr Transfer XXX8337 to XXX2634:payroll and bills end of m	Uncleared	300,000.00
4843						
06/27/2025	Expense			Transfer XXX8337 to XXX2634: Mon Transfer XXX8337 to XXX2634: Monthly Meals Allowance T	Reconciled	-3,833.31
06/27/2025	Expense			Transfer XXX8337 to XXX2634: Mon Transfer XXX8337 to XXX2634: Monthly Meals Allowance T	Uncleared	3,833.31
12050 STUART, KATHERINE (3345) - 2						
4594						
06/03/2025	Expense		Namecheap	NAME-CHEAP.COM* YH2XC1 WWW.NAMECHEAPAZ US	Reconciled	6.88
06/03/2025	Expense		Namecheap	NAME-CHEAP.COM* YH2XC1 WWW.NAMECHEAPAZ US		6.88
4595						
06/05/2025	Expense		QuickBooks Payments	INTUIT *QBooks Online CL.INTUIT.COMCA US	Reconciled	250.51
06/05/2025	Expense		QuickBooks Payments	INTUIT *QBooks Online CL.INTUIT.COMCA US		250.51
4652						
06/08/2025	Expense		Signup Genius	SIGNUPGENIUS SIGNUPGENIUS.NC US	Reconciled	11.99
06/08/2025	Expense		Signup Genius	SIGNUPGENIUS SIGNUPGENIUS.NC US		11.99
4747						
06/19/2025	Expense		Walgreens	WALGREENS #1583 HOUSTON TX US	Reconciled	4.86
06/19/2025	Expense		Walgreens	WALGREENS #1583 HOUSTON TX US		4.86

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TRANSACTION DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLEARED	AMOUNT
4821						
06/27/2025	Expense		Amazon	AMAZON MARK* NQ4ZC5WC2 AMAZON.COM/MAWA US	Reconciled	153.04
06/27/2025	Expense		Amazon	AMAZON MARK* NQ4ZC5WC2 AMAZON.COM/MAWA US		153.04
4822						
06/27/2025	Expense		Walgreens	WALGREENS #1583 HOUSTON TX US	Reconciled	9.72
06/27/2025	Expense		Walgreens	WALGREENS #1583 HOUSTON TX US		9.72
4823						
06/30/2025	Expense		Amazon	AMAZON MARK* N34XU3PH2 AMAZON.COM/MAWA US	Reconciled	65.09
06/30/2025	Expense		Amazon	AMAZON MARK* N34XU3PH2 AMAZON.COM/MAWA US		65.09
Tipalti Clearing Account						
4555						
06/04/2025	Bill Payment (Check)	d200f0aea523443e	Bound Tree		Uncleared	-826.26
06/04/2025	Bill Payment (Check)	d200f0aea523443e	Bound Tree			-826.26
4556						
06/04/2025	Bill Payment (Check)	9baf919496734ee9	Metro Fire		Uncleared	-455.00
06/04/2025	Bill Payment (Check)	9baf919496734ee9	Metro Fire			-455.00
4680						
06/12/2025	Bill Payment (Check)	2fa2ea982644f0_1	Siddons-Martin Emergency Group		Uncleared	-12,032.43
06/12/2025	Bill Payment (Check)	2fa2ea982644f0_1	Siddons-Martin Emergency Group			-12,032.43
4681						
06/12/2025	Bill Payment (Check)	f23cce355f304c49	Bound Tree		Uncleared	-1,700.38
06/12/2025	Bill Payment (Check)	f23cce355f304c49	Bound Tree			-1,700.38
4682						
06/12/2025	Bill Payment (Check)	f2817455700f4df6	Bound Tree		Uncleared	-53.74
06/12/2025	Bill Payment (Check)	f2817455700f4df6	Bound Tree			-53.74
4683						
06/12/2025	Bill Payment (Check)	228402a838cd4921	Beasley Tire Service Houston		Uncleared	-2,916.72
06/12/2025	Bill Payment (Check)	228402a838cd4921	Beasley Tire Service Houston			-2,916.72
4684						
06/12/2025	Bill Payment (Check)	e1ce859575f64a27	Siddons-Martin Emergency Group		Uncleared	-1,800.08
06/12/2025	Bill Payment (Check)	e1ce859575f64a27	Siddons-Martin Emergency Group			-1,800.08

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TRANSACTION DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLEARED	AMOUNT
4685						
06/12/2025	Bill Payment (Check)	665c316983b049bc	Beasley Tire Service Houston		Uncleared	-1,838.86
06/12/2025	Bill Payment (Check)	665c316983b049bc	Beasley Tire Service Houston			-1,838.86
4686						
06/12/2025	Bill Payment (Check)	d2f82d1458254ea0	Randle Law Office		Uncleared	-3,172.50
06/12/2025	Bill Payment (Check)	d2f82d1458254ea0	Randle Law Office			-3,172.50
4687						
06/12/2025	Bill Payment (Check)	a5843bfd8512469e	JEP Telecom Licensing Services		Uncleared	-37.50
06/12/2025	Bill Payment (Check)	a5843bfd8512469e	JEP Telecom Licensing Services			-37.50
4729						
06/18/2025	Bill Payment (Check)	b05c3abd59c24071	Bound Tree		Uncleared	-20.78
06/18/2025	Bill Payment (Check)	b05c3abd59c24071	Bound Tree			-20.78
4730						
06/18/2025	Bill Payment (Check)	5073ddfacc5b45db	Handtevy		Uncleared	-4,618.93
06/18/2025	Bill Payment (Check)	5073ddfacc5b45db	Handtevy			-4,618.93
4741						
06/22/2025	Bill Payment (Check)	fc7ef70e3cfc4fb3	3L Energy Solutions		Uncleared	-1,322.25
06/22/2025	Bill Payment (Check)	fc7ef70e3cfc4fb3	3L Energy Solutions			-1,322.25
4742						
06/22/2025	Bill Payment (Check)	6d5e50069ba440a1	Frazer		Uncleared	-698.24
06/22/2025	Bill Payment (Check)	6d5e50069ba440a1	Frazer			-698.24
4743						
06/23/2025	Bill Payment (Check)	87cf3db93ece42ec	Metro Fire		Uncleared	-16,262.00
06/23/2025	Bill Payment (Check)	87cf3db93ece42ec	Metro Fire			-16,262.00
4744						
06/23/2025	Bill Payment (Check)	9b27471a7ceb45b4	Lion Total Care		Uncleared	-4,928.75
06/23/2025	Bill Payment (Check)	9b27471a7ceb45b4	Lion Total Care			-4,928.75
4745						
06/23/2025	Bill Payment (Check)	6bf39bf4649d4f01	Lion Total Care		Uncleared	-4,407.59
06/23/2025	Bill Payment (Check)	6bf39bf4649d4f01	Lion Total Care			-4,407.59
4754						
06/25/2025	Bill Payment (Check)	5340fbff811a4f5b	Deep East Texas		Uncleared	-26,887.51
06/25/2025	Bill Payment (Check)	5340fbff811a4f5b	Deep East Texas			-26,887.51

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TRANSACTION DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLEARED	AMOUNT
4755						
06/25/2025	Bill Payment (Check)	e1b1aa0ac7254197	Accutek		Uncleared	-6,133.58
06/25/2025	Bill Payment (Check)	e1b1aa0ac7254197	Accutek			-6,133.58

Village Fire Department

Budget vs. Actuals: Budget 2025-03 Approved - FY25 P&L

January - June, 2025

	TOTAL					
	ACTUAL	BUDGET	OVER BUDGET	REMAINING	% OF BUDGET	% REMAINING
Income						
Total Income			\$0	\$0	0%	0%
GROSS PROFIT	\$0	\$0	\$0	\$0	0%	0%
Expenses						
15000 Capital Expenditures						
15015 Contingency-Physical Plant	0	123,000	-123,000	123,000	0.00 %	100.00 %
15020 Misc. Tools & Equip. - Fire	80,255	43,000	37,255	-37,255	187.00 %	-87.00 %
15025 Misc. Tools & Equip. - EMS		6,400	-6,400	6,400		100.00 %
15030 Protective & Bunker Gear	0	11,700	-11,700	11,700	0.00 %	100.00 %
15035 Apparatus Computers	1,424		1,424	-1,424		
15050 Office Computers	8,816	5,000	3,816	-3,816	176.00 %	-76.00 %
15055 Radios	38	2,700	-2,663	2,663	1.00 %	99.00 %
Total 15000 Capital Expenditures	90,533	191,800	-101,267	101,267	47.00 %	53.00 %
16000 Personnel Expenditures						
BENEFITS (Category Account)						
16040 Basic Life, ADD, LTD Insurance	10,286	12,600	-2,314	2,314	82.00 %	18.00 %
16050 Employee Retirement - TMRS	179,970	214,130	-34,160	34,160	84.00 %	16.00 %
16060 Health Insurance	473,808	522,300	-48,492	48,492	91.00 %	9.00 %
16070 Worker's Compensation Insurance	54,729	46,800	7,929	-7,929	117.00 %	-17.00 %
16100 Meal Allowance	19,167	23,000	-3,833	3,833	83.00 %	17.00 %
Total BENEFITS (Category Account)	737,960	818,830	-80,870	80,870	90.00 %	10.00 %
PAYROLL (Category Account)						
16010 Base Pay	2,668,387	2,894,500	-226,113	226,113	92.00 %	8.00 %
16015 Longevity Pay	11,656	13,300	-1,644	1,644	88.00 %	12.00 %
16016 Higher Class Pay	16,035	10,868	5,168	-5,168	148.00 %	-48.00 %
16018 Professional Certification Pay	31,093	34,820	-3,727	3,727	89.00 %	11.00 %
16020 457 Plan Contribution		57,890	-57,890	57,890		100.00 %
16030 FICA Tax	193,672	244,490	-50,818	50,818	79.00 %	21.00 %
OVERTIME (Parent Account)						
16011 Overtime - Regular	80,169	150,000	-69,831	69,831	53.00 %	47.00 %

Village Fire Department

Budget vs. Actuals: Budget 2025-03 Approved - FY25 P&L

January - June, 2025

	TOTAL					
	ACTUAL	BUDGET	OVER BUDGET	REMAINING	% OF BUDGET	% REMAINING
16012 Overtime - Medical Standby Events	3,971	5,045	-1,074	1,074	79.00 %	21.00 %
16013 Overtime - Training		24,480	-24,480	24,480		100.00 %
16014 Overtime - CPR	4,961	5,045	-84	84	98.00 %	2.00 %
Total OVERTIME (Parent Account)	89,101	184,570	-95,469	95,469	48.00 %	52.00 %
Total PAYROLL (Category Account)	3,009,945	3,440,437	-430,492	430,492	87.00 %	13.00 %
Total 16000 Personnel Expeditures	3,747,905	4,259,267	-511,362	511,362	88.00 %	12.00 %
17000 Operating Expeditures						
17200 OFFICE (Category Account)						
17207 Bank Service Charges	74	1,000	-926	926	7.00 %	93.00 %
OFFICE SOFTWARE (Parent Account)						
17211 Adobe	539	400	139	-139	135.00 %	-35.00 %
17219 Office Phones (8x8)	2,253	3,000	-747	747	75.00 %	25.00 %
17221 HRIS (UKG Workforce Ready/Americhex)	5,617	9,630	-4,014	4,014	58.00 %	42.00 %
17223 Accounting (QuickBooks)	1,503	1,545	-42	42	97.00 %	3.00 %
17225 Office Software	486	6,000	-5,514	5,514	8.00 %	92.00 %
Tipalti Transaction Fee	10,115	5,000	5,115	-5,115	202.00 %	-102.00 %
Total OFFICE SOFTWARE (Parent Account)	20,512	25,575	-5,063	5,063	80.00 %	20.00 %
OFFICE SUPPLIES (Parent Account)						
17203 Shipping	247	300	-53	53	82.00 %	18.00 %
17205 Office Supplies	1,953	5,750	-3,797	3,797	34.00 %	66.00 %
17213 Postage Meter Rental	462	900	-438	438	51.00 %	49.00 %
17217 VFD Branded Stationary	545	250	295	-295	218.00 %	-118.00 %
Total OFFICE SUPPLIES (Parent Account)	3,207	7,200	-3,993	3,993	45.00 %	55.00 %
Total 17200 OFFICE (Category Account)	23,794	33,775	-9,981	9,981	70.00 %	30.00 %
17300 PROFESSIONAL SERVICES (Category Account)	3,775		3,775	-3,775		
17302 Legal Services	12,554	18,000	-5,447	5,447	70.00 %	30.00 %
17304 Accounting Services	32,031	8,000	24,031	-24,031	400.00 %	-300.00 %
17306 IT Services	18,388	15,945	2,443	-2,443	115.00 %	-15.00 %
17308 Health Insurance Consulting Services	10,400	6,612	3,788	-3,788	157.00 %	-57.00 %

Village Fire Department

Budget vs. Actuals: Budget 2025-03 Approved - FY25 P&L

January - June, 2025

	TOTAL					
	ACTUAL	BUDGET	OVER BUDGET	REMAINING	% OF BUDGET	% REMAINING
17309 Medical Director Services	13,730	12,500	1,231	-1,231	110.00 %	-10.00 %
17310 Salary/Benefit Survey Services		2,500	-2,500	2,500		100.00 %
17311 Legal Notices & Advertising		5,000	-5,000	5,000		100.00 %
17313 Other Professional and/or Miscellaneous Services	1,049	13,500	-12,451	12,451	8.00 %	92.00 %
Total 17300 PROFESSIONAL SERVICES (Category Account)	91,927	82,057	9,869	-9,869	112.00 %	-12.00 %
DISPATCH (Category Account)						
17230 Dispatch Alerting System (US Designs)		5,500	-5,500	5,500		100.00 %
17240 Electronic Protocol Cards - Pro QA	53		53	-53		
17250 Translation Service - Language Line	11	100	-90	90	11.00 %	89.00 %
Total DISPATCH (Category Account)	64	5,600	-5,536	5,536	1.00 %	99.00 %
EVENTS & OTHER (Category Account)						
17401 VFD Fire Commission & Meeting Expenses	2,340	3,790	-1,450	1,450	62.00 %	38.00 %
17403 VFD Employee Appreciation & Events	2,256	5,000	-2,744	2,744	45.00 %	55.00 %
17405 CPR Supplies, Cards, & Equipment	72	1,500	-1,428	1,428	5.00 %	95.00 %
17407 Emergency Contingency		10,000	-10,000	10,000		100.00 %
Total EVENTS & OTHER (Category Account)	4,668	20,290	-15,622	15,622	23.00 %	77.00 %
FIRE PREVENTION - FIRE MARSHAL'S OFFICE (Category Account)						
17070 Public Education, Relations, Promotions	188	2,500	-2,312	2,312	8.00 %	92.00 %
17072 Fire Investigations		250	-250	250		100.00 %
17073 Law Enforcement Equipment		50	-50	50		100.00 %
Total FIRE PREVENTION - FIRE MARSHAL'S OFFICE (Category Account)	188	2,800	-2,612	2,612	7.00 %	93.00 %
FIRE STATION (Category Account)						
17030 Building Maintenance	5,638	15,000	-9,362	9,362	38.00 %	62.00 %
17035 Station Supplies	9,992	9,000	992	-992	111.00 %	-11.00 %
17086 Rent		5	-5	5		100.00 %
17090 Property & Casualty Insurance	36,076	50,000	-13,924	13,924	72.00 %	28.00 %
17140 Utilities	17,032	33,500	-16,468	16,468	51.00 %	49.00 %
Total FIRE STATION (Category Account)	68,738	107,505	-38,767	38,767	64.00 %	36.00 %
MAINTENANCE (Category Account)						

Village Fire Department

Budget vs. Actuals: Budget 2025-03 Approved - FY25 P&L

January - June, 2025

	TOTAL					
	ACTUAL	BUDGET	OVER BUDGET	REMAINING	% OF BUDGET	% REMAINING
17100 Vehicle Maintenance	1,003	92,500	-91,497	91,497	1.00 %	99.00 %
17101 Maint.-Chief's Truck	7,902		7,902	-7,902		
17102 Maint.-Fire Marshal's Car	111		111	-111		
17105 Maint.-Pumper (E1)	75,138		75,138	-75,138		
17107 Maint.-Ladder (L1) (deleted)	49		49	-49		
17108 Maint.-Ambulance (Medic 1)	2,434		2,434	-2,434		
17109 Maint.-Ambulance (Medic 2)	1,630		1,630	-1,630		
17112 Maint.-Pumper (E2)	34		34	-34		
17115 Maint.-Deputy Chief's Car (D1)	426		426	-426		
Total 17100 Vehicle Maintenance	88,727	92,500	-3,773	3,773	96.00 %	4.00 %
17123 Equipment & Supplies Maintenance	4,501	18,200	-13,699	13,699	25.00 %	75.00 %
17099 Maintenance of Equipment	936		936	-936		
17110 Maint.-Other	697		697	-697		
17111 Maint.-Contracts	4,291		4,291	-4,291		
Total 17123 Equipment & Supplies Maintenance	10,425	18,200	-7,775	7,775	57.00 %	43.00 %
17127 Knox Contract		400	-400	400		100.00 %
17131 Bunker Gear Maintenance	14,961	13,800	1,161	-1,161	108.00 %	-8.00 %
17133 SCBA Maintenance	8,624	7,500	1,124	-1,124	115.00 %	-15.00 %
17135 Fuel System Maintenance	665	2,500	-1,835	1,835	27.00 %	73.00 %
Total MAINTENANCE (Category Account)	123,402	134,900	-11,498	11,498	91.00 %	9.00 %
RED TRUCKS & SAVING LIVES (Category Account)						
17010 Ambulance Medical Supplies	31,512	30,000	1,512	-1,512	105.00 %	-5.00 %
17020 Dues & Subscriptions	288	2,475	-2,187	2,187	12.00 %	88.00 %
17040 IP Address VPN (PS Lightwave)	6,091	4,410	1,681	-1,681	138.00 %	-38.00 %
17041 Internet & TV (Comcast & Starlink)	7,077	9,900	-2,823	2,823	71.00 %	29.00 %
17042 Mobile Device Services	2,890	3,050	-160	160	95.00 %	5.00 %
17043 City of Houston Radio System	338	9,840	-9,503	9,503	3.00 %	97.00 %
17044 Communications (Motorola 47 & NICE)	42,109	22,790	19,319	-19,319	185.00 %	-85.00 %
17045 Incident Records & CAD (Propheonix)	25,838	14,405	11,433	-11,433	179.00 %	-79.00 %
17046 Training Software & Vehicle Checks (Vector Solutions)		4,300	-4,300	4,300		100.00 %

Village Fire Department

Budget vs. Actuals: Budget 2025-03 Approved - FY25 P&L

January - June, 2025

	TOTAL					
	ACTUAL	BUDGET	OVER BUDGET	REMAINING	% OF BUDGET	% REMAINING
17047 EMS Protocol App (Handtevy)	4,819	2,310	2,509	-2,509	209.00 %	-109.00 %
17048 EMS Equipment Maintence (ProCare/Stryker)	20,545	11,235	9,310	-9,310	183.00 %	-83.00 %
17085 Fuel (for VFD vehicles - Fuelman, Gas Stations)	69	27,500	-27,431	27,431	0.00 %	100.00 %
17136 Vehicle Licenses & Permits	59	2,500	-2,441	2,441	2.00 %	98.00 %
17190 Uniforms	12,224	27,600	-15,376	15,376	44.00 %	56.00 %
Total RED TRUCKS & SAVING LIVES (Category Account)	153,859	172,315	-18,456	18,456	89.00 %	11.00 %
TRAINING (Category Account)						
17160 Fire Certification Fees	1,283	3,650	-2,367	2,367	35.00 %	65.00 %
17170 Fire Training	18,200	16,000	2,200	-2,200	114.00 %	-14.00 %
17171 EMS Training	3,450	9,000	-5,550	5,550	38.00 %	62.00 %
17173 EMS Certification Fees	96	3,000	-2,904	2,904	3.00 %	97.00 %
17175 Emergency Management Training (TDEM)	678	3,000	-2,322	2,322	23.00 %	77.00 %
17177 Fire Marshal Training & Certification Fees	1,433	4,000	-2,567	2,567	36.00 %	64.00 %
17183 Dispatch Training & Certification Fees	-424	4,500	-4,924	4,924	-9.00 %	109.00 %
17185 Admin. Training & Certification Fees	20	2,500	-2,480	2,480	1.00 %	99.00 %
17187 General Supplies for Training	134	0	134	-134		
Total TRAINING (Category Account)	24,872	45,650	-20,779	20,779	54.00 %	46.00 %
Total 17000 Operating Expeditures	491,511	604,893	-113,382	113,382	81.00 %	19.00 %
17080 Gas & Oil Inventory	53,352		53,352	-53,352		
27140 CR - Capital Expenditure (CRF)	65,218	280,000	-214,782	214,782	23.00 %	77.00 %
Total Expenses	\$4,448,519	\$5,335,960	\$ -887,441	\$887,441	83.00 %	17.00 %
NET OPERATING INCOME	\$ -4,448,519	\$ -5,335,960	\$887,441	\$ -887,441	83.00 %	17.00 %
NET INCOME	\$ -4,448,519	\$ -5,335,960	\$887,441	\$ -887,441	83.00 %	17.00 %

Profit and Loss % of Total Income

Village Fire Department

June 2025

DISTRIBUTION ACCOUNT	TOTAL	
	JUN 1 - JUN 30 2025	% OF INCOME
Income		
14000 City Assessments General Fund	0	0.0 %
14010 Bunker Hill Village	156,368.73	18.72 %
14020 Hedwig Village	152,253.77	18.23 %
14030 Hilshire Village	24,689.80	2.96 %
14040 Hunter's Creek Village	183,116.00	21.92 %
14050 Piney Point Village	172,828.60	20.69 %
14060 Spring Valley Village	133,736.42	16.01 %
Total for 14000 City Assessments General Fund	\$822,993.32	98.54 %
14200 Fuel Cost Reimbursements	4,550.03	0.54 %
14275 Fuel Admin Fee	41.92	0.01 %
14500 CPR Income	351.20	0.04 %
14600 COBRA Income	1,851.54	0.22 %
14910 Interest Income	5,034.45	0.6 %
14930 Miscellaneous Income	395.40	0.05 %
Total for Income	\$835,217.86	100.0 %
Cost of Goods Sold		0.0 %
Gross Profit	\$835,217.86	100.0 %
Expenses		
16000 Personnel Expenditures	0	0.0 %
BENEFITS (Category Account)	0	0.0 %
16040 Basic Life, ADD, LTD Insurance	1,746.13	0.21 %
16050 Employee Retirement - TMRS	30,710.50	3.68 %
16060 Health Insurance	77,162.77	9.24 %
16070 Worker's Compensation Insurance	8,963.50	1.07 %
16100 Meal Allowance	3,833.31	0.46 %
Total for BENEFITS (Category Account)	\$122,416.21	14.66 %
PAYROLL (Category Account)	0	0.0 %
16010 Base Pay	464,542.15	55.62 %
16015 Longevity Pay	1,970.00	0.24 %
16016 Higher Class Pay	2,935.39	0.35 %
16018 Professional Certification Pay	5,230.42	0.63 %
16030 FICA Tax	34,082.37	4.08 %
OVERTIME (Parent Account)	0	0.0 %
16011 Overtime - Regular	17,967.10	2.15 %
16012 Overtime - Medical Standby Events	836.64	0.1 %
16014 Overtime - CPR	717.12	0.09 %
Total for OVERTIME (Parent Account)	\$19,520.86	2.34 %

Profit and Loss % of Total Income

Village Fire Department

June 2025

DISTRIBUTION ACCOUNT	TOTAL	
	JUN 1 - JUN 30 2025	% OF INCOME
Total for PAYROLL (Category Account)	\$528,281.19	63.25 %
Total for 16000 Personnel Expenditures	\$650,697.40	77.91 %
17000 Operating Expenditures	0	0.0 %
17200 OFFICE (Category Account)	0	0.0 %
OFFICE SOFTWARE (Parent Account)	0	0.0 %
17211 Adobe	46.53	0.01 %
17219 Office Phones (8x8)	450.69	0.05 %
17221 HRIS (UKG Workforce Ready/Americhex)	892.25	0.11 %
17223 Accounting (QuickBooks)	250.51	0.03 %
17225 Office Software	296.26	0.04 %
Tipalti Transaction Fee	89.40	0.01 %
Total for OFFICE SOFTWARE (Parent Account)	\$2,025.64	0.24 %
OFFICE SUPPLIES (Parent Account)	0	0.0 %
17203 Shipping	216.06	0.03 %
17205 Office Supplies	304.33	0.04 %
17213 Postage Meter Rental	230.82	0.03 %
Total for OFFICE SUPPLIES (Parent Account)	\$751.21	0.09 %
Total for 17200 OFFICE (Category Account)	\$2,776.85	0.33 %
17300 PROFESSIONAL SERVICES (Category Account)	0	0.0 %
17302 Legal Services	3,172.50	0.38 %
17304 Accounting Services	3,150.00	0.38 %
17306 IT Services	6,133.58	0.73 %
17309 Medical Director Services	1,596.14	0.19 %
Total for 17300 PROFESSIONAL SERVICES (Category Account)	\$14,052.22	1.68 %
EVENTS & OTHER (Category Account)	0	0.0 %
17401 VFD Fire Commission & Meeting Expenses	978.48	0.12 %
17405 CPR Supplies, Cards, & Equipment	11.99	0.0 %
Total for EVENTS & OTHER (Category Account)	\$990.47	0.12 %
FIRE PREVENTION - FIRE MARSHAL'S OFFICE (Category Account)	0	0.0 %
17070 Public Education, Relations, Promotions	150.00	0.02 %
Total for FIRE PREVENTION - FIRE MARSHAL'S OFFICE (Category Account)	\$150.00	0.02 %
FIRE STATION (Category Account)	0	0.0 %
17030 Building Maintenance	2,817.40	0.34 %
17035 Station Supplies	1,072.27	0.13 %
17090 Property & Casualty Insurance	-15,382.67	-1.84 %
17140 Utilities	3,305.68	0.4 %
Total for FIRE STATION (Category Account)	-\$8,187.32	-0.98 %

Profit and Loss % of Total Income

Village Fire Department

June 2025

DISTRIBUTION ACCOUNT	TOTAL	
	JUN 1 - JUN 30 2025	% OF INCOME
MAINTENANCE (Category Account)	0	0.0 %
17100 Vehicle Maintenance	0	0.0 %
17108 Maint.-Ambulance (Medic 1)	286.82	0.03 %
Total for 17100 Vehicle Maintenance	\$286.82	0.03 %
17123 Equipment & Supplies Maintenance	\$180.34	0.02 %
17110 Maint.-Other	270.50	0.03 %
Total for 17123 Equipment & Supplies Maintenance	\$450.84	0.05 %
17131 Bunker Gear Maintenance	5,624.62	0.67 %
17133 SCBA Maintenance	1,413.89	0.17 %
Total for MAINTENANCE (Category Account)	\$7,776.17	0.93 %
RED TRUCKS & SAVING LIVES (Category Account)	0	0.0 %
17010 Ambulance Medical Supplies	8,379.88	1.0 %
17040 IP Address VPN (PS Lightwave)	1,015.22	0.12 %
17041 Internet & TV (Comcast & Starlink)	662.98	0.08 %
17042 Mobile Device Services	562.08	0.07 %
17045 Incident Records & CAD (Propheonix)	25,837.80	3.09 %
Total for RED TRUCKS & SAVING LIVES (Category Account)	\$36,457.96	4.37 %
TRAINING (Category Account)	0	0.0 %
17170 Fire Training	886.16	0.11 %
17173 EMS Certification Fees	96.00	0.01 %
17183 Dispatch Training & Certification Fees	425.00	0.05 %
Total for TRAINING (Category Account)	\$1,407.16	0.17 %
Total for 17000 Operating Expeditures	\$55,423.51	6.64 %
Total for Expenses	\$706,120.91	84.54 %
Net Operating Income	\$129,096.95	15.46 %
Other Income		0.0 %
Other Expenses		0.0 %
Net Other Income	0	0.0 %
Net Income	\$129,096.95	15.46 %

Statement of Cash Flows

Village Fire Department

June 1-30, 2025

FULL NAME	TOTAL
OPERATING ACTIVITIES	
Net Income	129,096.95
Adjustments to reconcile Net Income to Net Cash provided by operations:	
11080 Payroll Clearing	
11090 Cash Transfers	
11315 Prepaid Expenses	9,055.13
11320 Prepaid Insurance	17,522.97
11710 Due to/from Capital Replacement Fund	16,666.66
12025 12025 BUCKERT, AMY (6002) - 2	-529.48
12030 MARSHAL, FIRE (5283) - 2	-211.36
12035 12035 MILLER, TIMOTHY (2075) - 2	622.35
12040 MILLER, HOWARD (3921) - 2	-972.02
12045 12045 DEPAUL, FRANK (4657) - 2	-3,792.13
12050 STUART, KATHERINE (3345) - 2	-134.91
12060 WITT, STEVE (9719) - 2	-3,394.95
12110 FICA Payable	97.96
12120 Fed Income Tax W/H Payable	111.27
12130 Employee Medical Plan 125	
12140 Deferred Compensation	
12160 Firefighters Dues	
12170 Prepaid Legal Services	
12190 Special Employee W/H Payable	0.02
12200 Supp. Life Ins. W/H	0.01
12310 Retirement Contrib. Payable	1,759.06
32020 Ambulance Funds Payable (ABF)	0.09
Accounts Payable (A/P)	-76,123.97
Accounts Receivable (A/R)	-2,194.74
Total for Adjustments to reconcile Net Income to Net Cash provided by operations:	-\$41,518.04
Net cash provided by operating activities	\$87,578.91
INVESTING ACTIVITIES	0
FINANCING ACTIVITIES	0
NET CASH INCREASE FOR PERIOD	\$87,578.91
Cash at beginning of period	\$2,268,813.23
CASH AT END OF PERIOD	\$2,356,392.14

Statement of Cash Flows

Capital Replacement Fund

Village Fire Department
June 1-30, 2025

FULL NAME	TOTAL
OPERATING ACTIVITIES	
Net Income	-38,736.10
Adjustments to reconcile Net Income to Net Cash provided by operations:	
21710 Due to/from General Fund (CRF)	-16,666.66
Accounts Payable (A/P)	65,218.00
Total for Adjustments to reconcile Net Income to Net Cash provided by operations:	\$48,551.34
Net cash provided by operating activities	\$9,815.24
INVESTING ACTIVITIES	0
FINANCING ACTIVITIES	0
NET CASH INCREASE FOR PERIOD	\$9,815.24
Cash at beginning of period	\$2,805,585.05
CASH AT END OF PERIOD	\$2,815,400.29

Statement of Cash Flows

Village Fire Department

June 1-30, 2025

FULL NAME	TOTAL
OPERATING ACTIVITIES	
Net Income	-186,679.62
Adjustments to reconcile Net Income to Net Cash provided by operations:	
32020 Ambulance Funds Payable (ABF)	222,505.00
Total for Adjustments to reconcile Net Income to Net Cash provided by operations:	\$222,505.00
Net cash provided by operating activities	\$35,825.38
INVESTING ACTIVITIES	0
FINANCING ACTIVITIES	0
NET CASH INCREASE FOR PERIOD	\$35,825.38
Cash at beginning of period	\$197,694.40
CASH AT END OF PERIOD	\$233,519.78

Statement of Cash Flows

Village Fire Department

June 1-30, 2025

FULL NAME	TOTAL
OPERATING ACTIVITIES	
Net Income	366.22
Adjustments to reconcile Net Income to Net Cash provided by operations:	0
Net cash provided by operating activities	\$366.22
INVESTING ACTIVITIES	0
FINANCING ACTIVITIES	0
NET CASH INCREASE FOR PERIOD	\$366.22
Cash at beginning of period	\$101,993.24
CASH AT END OF PERIOD	\$102,359.46

Village Fire Department



901 Corbindale Rd
Houston, Texas 77024
(713) 468-7941
(713) 468-5039 FAX

Protecting and Serving the Cities of:

**BUNKER HILL VILLAGE
HEDWIG VILLAGE
HILSHIRE VILLAGE
HUNTERS CREEK VILLAGE
PINEY POINT VILLAGE
SPRING VALLEY VILLAGE**

To: Village Fire Department Fire Commission
From: Amy Buckert, Administrator/Finance Director
CC: Howard Miller, Fire Chief
Date: July 17, 2025
Re: **June Administrator's Report**

Please find below an overview of the financial statements and reports for June 2025. These percentages do not yet reflect 2025 Budget Amendments.

Summary of VFD Financial Performance as of end of June (50% of the budget year):

-

February Revenue:

- Total General Fund revenue year-to-date is tracking at 60%.
- Mostly a function of not budgeting fuel cost reimbursements, misc income and interest income

February Expenses:

- Personnel Expenses: 47% of budget
- Operational Expenses: 47% of budget
- Professional Services continue to be over budget due to the fraud investigation, price increases, and the software conversion
- Vehicle Maintenance and Maintenance are tracking a little high, will continue to monitor
- Higher Class pay tracking high due to officer out on injury

Key Highlights:

- Tipalti rollout of AP module is complete, procurement is mostly complete, credit cards are in progress
- Using QBO Reporting, need feedback, may need to go back to ORW for review of reports, at least temporarily
- RFQ for Audit published
- Signed up with BuyBoard to assist with purchasing functions

Policies Update

The following policies have been drafted and are being presented this evening for consideration by the Commission:

- Investment Policy – modeled after Olmos Park's which was done by the City Financial Services Team through TML:
[City Financial Services | Texas Municipal League, TX](#)

Next Steps:

- Finish Audit work
- Meet with ORW re: financials
- Work on a more aggressive cash management plan to get funds working for us

May 2025 Investment Report

Account Type	Purchase Date	Maturity Date	Interest (Yield)	EOM Balance	Interest Earned
General Fund	N/A	On Demand	2.58%	\$487,849.88	\$945.70
Capital Fund	N/A	On Demand	2.58%	\$241,750.03	\$505.62
Facility Fund	N/A	On Demand	2.58%	\$3,191.74	\$6.68
Ambulance Fund (WF)	N/A	On Demand	0.68%	\$0.00	\$0.00
Ambulance Fund (St)	N/A	On Demand	2.58%	\$231,056.56	\$446.79
VMIG	N/A	On Demand	0%	\$114,244.80	\$0.00
Savings	N/A	On Demand	2.58%	\$1,156,114.66	\$2,685.73
TexasClass	N/A	On Demand	4.40%	\$3,066,380.34	\$11,073.63
Totals:				\$5,300,588.01	\$15,664.15

This report complies with the requirements of the Public Funds Investment Act and covers all the funds of the Village Fire Department that are subject to that law.


 Amy Buckert, Administrator/Finance Director

Village Fire Department



901 Corbindale Rd
Houston, Texas 77024
(713) 468-7941
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Protecting and Serving the Cities of:

**BUNKER HILL VILLAGE
HEDWIG VILLAGE
HILSHIRE VILLAGE
HUNTERS CREEK VILLAGE
PINEY POINT VILLAGE
SPRING VALLEY VILLAGE**

To: Village Fire Department Fire Commission
From: Amy Buckert, Administrator/Finance Director
CC: Howard Miller, Fire Chief
Date: July 17, 2025
Re: Investment Policy Memo

The attached Investment Policy was drafted to comply with Public Funds Investment Act (PFIA), audit requirements, and best management practices. It was modeled after the City of Olmos Park. Olmos Park used the [City Financial Services group from Texas Municipal League](#) to come in and review their policy and help rewrite a more comprehensive one.

The policy includes all the key pieces required by PFIA:

- Objectives
- Responsibility and Control
- Authorized Investments
- Investment Parameters
- Performance Standards
- Selection of Depository and Broker/Dealers
- Collateralization
- Reporting

This policy will need to be reviewed and adopted annually by the Board. Once Broker/Dealers are selected via the process, they will be presented to the Board for approval.

Village Fire Department Investment Policy

I. INTRODUCTION

Effective cash and investment management is fundamental to sound fiscal stewardship. Investment earnings represent a viable and prudent source of revenue for the Village Fire Department (hereinafter "Department"). The Department's investment portfolio shall be designed and managed to achieve the highest reasonable return, consistent with the primary objectives of safety, liquidity, and public trust, while complying with applicable legal and fiduciary standards.

This Policy is written in accordance with:

- The Texas Public Funds Investment Act (PFIA),
- Generally Accepted Accounting Principles (GAAP),
- Governmental Accounting Standards Board (GASB) requirements, and
- Government Finance Officers Association (GFOA) best practices

II. PURPOSE

This Policy sets forth investment objectives and strategies for managing the financial assets of the Village Fire Department. It addresses standards and practices necessary for prudent investment management and satisfies PFIA (Texas Government Code Chapter 2256) requirements for formal adoption, training, and periodic review of investment policy.

The Village Fire Commission shall review this Policy annually.

III. SCOPE

This Policy applies to all financial assets and funds held by or on behalf of the Department, unless expressly excluded by the Village Fire Commission or by law. These include, but are not limited to:

- General Operating Fund
- Savings Fund
- Capital Replacement Fund
- Ambulance Fund

- Facility Fund
- Any other funds established by the Department

When practical, funds will be pooled for investment purposes. Investment income will be allocated in accordance with GAAP and GASB standards based on each fund's proportional share.

This Policy excludes assets held in trust by external agencies, such as pension or deferred compensation plans.

IV. INVESTMENT OBJECTIVES

The Department's investment objectives, in priority order, are:

1. **Safety** – Preservation of capital is the foremost objective.
2. **Liquidity** – Sufficient liquidity to meet cash flow obligations.
3. **Public Trust** – Investments must reflect a high standard of care and transparency.
4. **Yield** – Return on investments shall be optimized within the constraints of safety and liquidity.

V. RESPONSIBILITY AND CONTROL

a. Investment Officer

The Department Administrator/Finance Director is designated as the **Investment Officer**, responsible for implementing and monitoring investment activity in accordance with this Policy.

b. Investment Oversight

The Chair of the Fire Commission shall meet at least semi-annually with the Investment Officer to review strategy, performance, and compliance.

c. Training

All designated Investment Officers shall complete PFIA-compliant training:

- Within 12 months of appointment,
- 8 hours every two years thereafter.

d. Prudence

Investments shall be made with the judgment and care that a prudent person would exercise under similar circumstances, not for speculation, but for investment.

e. Ethics

All personnel involved in the investment process shall avoid conflicts of interest and disclose any personal relationships with investment providers as required by PFIA and state ethics laws.

f. Internal Controls

The Investment Officer shall implement internal controls to ensure separation of duties, transaction verification, safekeeping, and compliance with laws. Controls shall be documented and subject to review by independent auditors.

g. Oversight by Fire Commission

The Fire Commission retains ultimate fiduciary responsibility. It shall designate investment officers, approve training, review quarterly (minimum) or monthly investment reports, and adopt the Policy annually.

VI. AUTHORIZED INVESTMENTS

Only the following are authorized, as defined in the PFIA:

- Obligations of the U.S. Government and its agencies
- Obligations of the State of Texas or its political subdivisions (rated A or higher)
- Fully collateralized certificates of deposit
- FDIC or NCUSIF insured bank deposits
- Repurchase agreements (fully collateralized and held by third party)
- SEC-registered money market mutual funds (rated AAA)
- Local government investment pools (rated AAA and PFIA-compliant)

Investments must be “buy and hold,” unless liquidation is necessary due to credit risk or cash flow needs.

VII. INVESTMENT PARAMETERS

a. Maturity

Investments shall match expected cash flow requirements. The maximum maturity for any investment shall be three years, unless for capital projects where maturities may match project timelines.

b. Diversification

To reduce risk, the portfolio shall maintain adequate diversification by:

- Limiting exposure by issuer and sector
- Staggering maturities
- Maintaining liquid reserves

c. Competitive Environment

All investment transactions shall be conducted in a competitive environment. Bids and offers shall be solicited from at least three sources when practicable.

d. Delivery vs. Payment

All security transactions shall be settled using delivery vs. payment (DVP) to ensure securities are received before funds are released.

VIII. PERFORMANCE STANDARDS

Portfolio performance shall be measured against the 6-month U.S. Treasury Bill benchmark. The strategy is passive, and securities shall generally be held to maturity.

IX. SELECTION OF DEPOSITORY AND BROKER/DEALERS

a. Depository

The Department shall procure depository services via RFP every five years. The selected depository must meet legal requirements and provide collateralization as described below.

b. Broker/Dealers

An annual review and approval of authorized broker/dealers shall be conducted. All brokers must provide a certification of receipt and understanding of this Policy and the PFIA.

X. SAFEKEEPING & COLLATERALIZATION

a. Safekeeping

All investments and collateral shall be held in the Department's name by an independent third-party custodian.

b. Collateralization

Deposits exceeding FDIC insurance shall be collateralized at 102% of principal and interest with authorized securities.

Permissible collateral includes:

- U.S. Treasuries or agencies
 - Rated municipal obligations
 - FHLB letters of credit
 - Other PFIA-authorized instruments
-

XI. REPORTING

Quarterly reports, at a minimum, shall be submitted to the Fire Commission, and include:

- Book and market value of investments
- Earnings and yield
- Maturity and type allocation
- Statement of PFIA and Policy compliance

Reports shall be signed by the Investment Officer and independently verified by the City's external auditor during the annual audit.

XII. POLICY ADOPTION AND ANNUAL REVIEW

This Policy shall be adopted by the Village Fire Commission and reviewed at least annually. Any revisions shall be adopted by formal action and documented accordingly.

APPENDIX A – AUTHORIZED BROKER/DEALER LIST

(To be updated annually with Commission approval)

RESOLUTION NO. 2025-02

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE
VILLAGE FIRE DEPARTMENT ACKNOWLEDGING REVIEW AND
ADOPTING THE VILLAGE FIRE DEPARTMENT INVESTMENT
POLICY.**

**BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE VILLAGE
FIRE DEPARTMENT:**

Section 1. That the Public Funds Investment Policy attached hereto and made a part hereof for all purposes is hereby, approved as the official *VILLAGE FIRE DEPARTMENT INVESTMENT POLICY*; and,

Section 2. That the attached investment policy complies with the Public Funds Investment Act as amended, and authorizes the investment of the Village Fire Department's funds in safe and prudent investments; and,

NOW THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Village Fire Department, that the *VILLAGE FIRE DEPARTMENT INVESTMENT POLICY* is hereby approved.

PASSED AND APPROVED this the 23rd day of July 2025.

Chairman, Board of Commissioners
Dan Ramey

ATTEST:

Secretary