

**VILLAGE FIRE DEPARTMENT**  
**REGULAR MONTHLY BOARD MEETING AGENDA**  
**Wednesday, July 23, 2025, 6:00 P.M**

Notice is hereby given of a regular monthly meeting of the Fire Commission of the Village Fire Department, to be held on **Wednesday, July 23, 2025, at 6:00 P.M.**, 901 Corbindale Road, Hedwig Village, Texas 77024.

1. **CALL TO ORDER**
2. **COMMENTS FROM THE PUBLIC** – Comments are limited to 3 minutes each.
3. **CONSENT AGENDA** – All Consent Agenda items listed are considered to be routine by the Board of Commissioners and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.
  - A. Approval of Minutes – Regular Monthly Board Meeting Minutes June 25, 2025
  - B. Approval of Bills Paid – June 2025
4. **REPORTS**
  - A. Treasurer's Financial Reports and possible action – June 2025
  - B. Administrator's Report and possible action – June 2025
  - C. Investment Report – June 2025
  - D. Fire Chief's Report and possible action – June 2025
  - E. Insurance Broker Report – Property and Casualty Insurance
5. **DISCUSSION ITEMS/PRESENTATION OF SPECIAL REPORTS** – The Board will receive a report from Connor Pennington, Intern, recapping his time with Village Fire Department.
6. **DISCUSSION OF AND POSSIBLE ACTION REGARDING PAST FINANCIAL MATTERS**  
- The Board of Commissioners will discuss and take any action necessary related to past financial matters, the resulting forensic audit, and steps toward resolution.
7. **DISCUSSION OF AND POSSIBLE ACTION REGARDING TIMING AND PAYMENT OF 2024 AUDIT** - The Board of Commissioners will discuss and take any action necessary related to 2024 financial audit and related matters.
8. **DISCUSSION OF AND POSSIBLE ACTION REGARDING INVESTMENT POLICY RESOLUTION**- The Board of Commissioners will discuss and take action on a Resolution updating the Village Fire Department Investment Policy.
9. **DISCUSSION OF AND POSSIBLE ACTION REGARDING INSURANCE PROPOSALS**  
- The Board of Commissioners will discuss and take any action necessary related to insurance proposals.

I certify that the agenda for the 23<sup>rd</sup> of July 2025 Regular Monthly Board Meeting was posted at the fire department this the 18<sup>th</sup> day of July 2025, at 2:00 P.M. – Amy Buckert, Administrator/Finance Director.

The facility is wheelchair-accessible and accessible parking is available. Requests for accommodations or interpretive services must be made at least forty-eight (48) hours prior to this meeting. Please contact the Fire Chief's Office at (713) 468-7941 for further information.

10. **EXECUTIVE SESSION** - The Board of Commissioners will retire into Executive Session as authorized by Chapter 551; Texas Government Code, to seek legal advice related to the following matters:
  - A. Executive session pursuant to Texas Government Code Section 551.074 authorizing a governmental body to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee;
    1. Fire Chief
    2. Potential Administrative Support
  - B. Executive session pursuant to Section 551.071 consultation with attorney regarding pending or contemplated litigation
11. **ACTION – CLOSED SESSION** – The Board of Directors will consider and take any actions necessary on items discussed in Executive Session
12. **FUTURE TOPICS**
13. **NEXT MEETING DATE**  
August 27, 2025
14. **ADJOURNMENT**

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