

**VILLAGE FIRE DEPARTMENT**  
**REGULAR MONTHLY BOARD MEETING AGENDA**  
**Wednesday, August 27, 2025, 6:00 P.M**

Notice is hereby given of a regular monthly meeting of the Fire Commission of the Village Fire Department, to be held on **Wednesday, August 27, 2025, at 6:00 P.M.**, 901 Corbindale Road, Hedwig Village, Texas 77024.

1. **CALL TO ORDER & PLEDGE OF ALLEGIANCE**
2. **COMMENTS FROM THE PUBLIC** – Comments are limited to 3 minutes each.
3. **CONSENT AGENDA** – All Consent Agenda items listed are considered to be routine by the Board of Commissioners and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.
  - A. Approval of Minutes – Regular Monthly Board Meeting Minutes July 23, 2025
  - B. Approval of Bills Paid – July 2025
4. **REPORTS**
  - A. Treasurer’s Financial Reports – July 2025
  - B. Administrator’s Report – July 2025
  - C. Investment Report – July 2025
  - D. Fire Chief’s Report – July 2025
5. **DISCUSSION OF AND POSSIBLE ACTION REGARDING ACCEPTANCE OF DONATION OF FUNDS FOR EMS EQUIPMENT** - The Board of Commissioners will discuss and take any action necessary related to donated funds for the purchase of EMS equipment.
6. **DISCUSSION OF AND POSSIBLE ACTION REGARDING INSURANCE PROPOSALS** - The Board of Commissioners will discuss and take any action necessary related to insurance proposals.
7. **DISCUSSION OF AND POSSIBLE ACTION REGARDING TOWER BIDS** - The Board of Commissioners will discuss and take any action necessary related to bids/proposals received on the Tower renovations.
8. **DISCUSSION OF AND POSSIBLE ACTION REGARDING PAST FINANCIAL MATTERS** - The Board of Commissioners will discuss and take any action necessary related to past financial matters, the resulting forensic audit, and steps toward resolution.
9. **DISCUSSION OF AND POSSIBLE ACTION REGARDING TIMING AND PAYMENT OF 2024 AUDIT** - The Board of Commissioners will discuss and take any action necessary related to 2024 financial audit and related matters.

I certify that the agenda for the 27<sup>th</sup> of August 2025 Regular Monthly Board Meeting was posted at the fire department this the 22<sup>nd</sup> day of August 2025, at 2:00 P.M. – Amy Buckert, Administrator/Finance Director.

The facility is wheelchair-accessible and accessible parking is available. Requests for accommodations or interpretive services must be made at least forty-eight (48) hours prior to this meeting. Please contact the Fire Chief's Office at (713) 468-7941 for further information.

10. **DISCUSSION OF AND POSSIBLE ACTION REGARDING INVESTMENT POLICY** - The Board of Commissioners will discuss and take action on a Resolution updating the Village Fire Department Investment Policy.
11. **DISCUSSION OF AND POSSIBLE ACTION REGARDING CONSOLIDATION OF BANK ACCOUNTS** - The Board of Commissioners will discuss and take any action necessary related to combining the General Fund and Savings Account.
12. **EXECUTIVE SESSION** - The Board of Commissioners will retire into Executive Session as authorized by Chapter 551; Texas Government Code, to seek legal advice related to the following matters:
  - A. Executive session pursuant to Texas Government Code Section 551.074 authorizing a governmental body to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee;
    1. Chief
    2. Administrative Support Position
    3. Captain
  - B. Executive session pursuant to Section 551.071 consultation with attorney regarding pending or contemplated litigation.
13. **RECONVENE OPEN SESSION** – The Board of Directors will consider and take any actions necessary on items discussed in Executive Session.
14. **FUTURE TOPICS**
15. **NEXT MEETING DATE**  
September 24, 2025
16. **ADJOURNMENT**

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