

VILLAGE FIRE DEPARTMENT
REGULAR MONTHLY BOARD MEETING AGENDA
Wednesday, September 24, 2025, 6:00 P.M

Notice is hereby given of a regular monthly meeting of the Fire Commission of the Village Fire Department, to be held on **Wednesday, September 24, 2025, at 6:00 P.M.**, 901 Corbindale Road, Hedwig Village, Texas 77024.

1. **CALL TO ORDER & PLEDGE OF ALLEGIANCE**
2. **COMMENTS FROM THE PUBLIC** – Comments are limited to 3 minutes each.
3. **CONSENT AGENDA** – All Consent Agenda items listed are considered to be routine by the Board of Commissioners and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.
 - A. Approval of Minutes – Regular Monthly Board Meeting Minutes August 27, 2025
 - B. Approval of Bills Paid – August 2025
4. **REPORTS**
 - A. Treasurer’s Financial Reports – August 2025
 - B. Administrator’s Report – August 2025
 - C. Investment Report – August 2025
 - D. Fire Chief’s Report – August 2025
5. **DISCUSSION OF AND POSSIBLE ACTION REGARDING INSURANCE PROPOSALS**
- The Board of Commissioners will discuss and take any action necessary related to insurance proposals.
6. **DISCUSSION OF AND POSSIBLE ACTION REGARDING PLACING “IN GOD WE TRUST” ON THE NEW FIRE DEPARTMENT APPARATUS** - The Board of Commissioners will discuss and take any action necessary related to lettering on the new apparatus to say, “In God We Trust”.
7. **DISCUSSION OF AND POSSIBLE ACTION REGARDING CHIEF MILLER’S RIDE OUT TIME** - The Board of Commissioners will discuss and take any action necessary related to paying out Chief Miller’s accrued time and benefits on the January 15, 2026, paycheck.
8. **DISCUSSION OF AND POSSIBLE ACTION REGARDING 2025 AUDIT RFQS AND AWARD OF CONTRACT** - The Board of Commissioners will discuss and take any action necessary related to bids/qualifications received on the annual Department audit.
9. **DISCUSSION OF AND POSSIBLE ACTION REGARDING PAST FINANCIAL MATTERS**

I certify that the agenda for the 24th of September 2025 Regular Monthly Board Meeting was posted at the fire department this the 19th day of September 2025, at 1:00 P.M. – Katheine Stuart, Administrative Specialist.

The facility is wheelchair-accessible and accessible parking is available. Requests for accommodations or interpretive services must be made at least forty-eight (48) hours prior to this meeting. Please contact the Fire Chief’s Office at (713) 468-7941 for further information.

- The Board of Commissioners will discuss and take any action necessary related to past financial matters, the resulting forensic audit, and steps toward resolution.

10. **DISCUSSION OF AND POSSIBLE ACTION REGARDING TIMING AND PAYMENT OF 2024 AUDIT** - The Board of Commissioners will discuss and take any action necessary related to 2024 financial audit and related matters.
11. **DISCUSSION OF AND POSSIBLE ACTION REGARDING PURCHASE OF BOAT** - The Board of Commissioners will discuss and take any action necessary related to the acquisition or purchase of a boat.
12. **EXECUTIVE SESSION** - The Board of Commissioners will retire into Executive Session as authorized by Chapter 551; Texas Government Code, to seek legal advice related to the following matters:
 - A. Executive session pursuant to Texas Government Code Section 551.074 authorizing a governmental body to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee;
 1. Chief
 2. Administrative Support Position
 3. Captain
 - B. Executive session pursuant to Section 551.071 consultation with attorney regarding pending or contemplated litigation.
13. **RECONVENE OPEN SESSION** - The Board of Directors will consider and take any actions necessary on items discussed in Executive Session.
14. **FUTURE TOPICS**
15. **NEXT MEETING DATE**
October 22, 2025
16. **ADJOURNMENT**

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